



CITY OF HIGHWOOD

17 Highwood Avenue
Highwood, Illinois 60040
847.432.1924 / 0735 Fax
www.cityofhighwood.com

City Council Meeting MINUTES

October 7, 2008 Committee of the Whole Meeting
City Hall Council Chambers
17 Highwood Avenue
Highwood, IL 60040
5:30 p.m.

1. CALL TO ORDER - Mayor Donofrio called the Committee of the Whole Meeting to order at 5:30 p.m.
2. ROLL CALL
Present: Mayor Donofrio, Aldermen Pieri, Linari, Pecaro, Fiore, Cahnmann, Bruni, and Murphy.
Absent: Alderman Hospodarsky

Also present: G. Jackson, City Manager; A. Marrin, Assistant City Manager; D. Blondin, and J. Stein, City Attorneys and Joann Pázen from Raysa Zimmermann.

3. EXECUTIVE SESSION
Alderman Bruni, seconded by Alderman Linari, moved to go into executive session to discuss personnel issues, probable litigation and threat of litigation. All Aldermen present voted aye. The motion carried.

S. Druktenis, City Clerk (joined the meeting following the Executive Session at approximately 6:30 p.m.)

4. REVIEW OF COUNCIL MINUTES
 - a. September 16, 2008 Committee of the Whole Minutes, September 16, 2008 Executive Session Minutes (distributed by City Manager Jackson at the meeting), and September 16, 2008 City Council Minutes were reviewed. Alderman Murphy provided some corrections to the City Council Minutes to City Clerk Druktenis.
5. APPOINTMENTS – The following appointments will be considered this evening and the terms corrected for the reappointments.
 - a. Alderman Louise Linari, Alderman Walter Pieri and Alderman Frank Bruni to the Capital Improvement Planning Committee.
 - b. Reappointment of Richard DeVroeg to the Board of Fire and Police Commissioners for a term of two years expiring on May 1, 2009.
 - c. Reappointment of Charles W. Lens to the Board of Fire and Police Commissioners for a term of two years expiring on May 1, 2011.
6. NEW BUSINESS.

- a. Fair and Accurate Credit Transactions Act. – City Attorney Jeff Stein indicated that this is a mandatory policy and needs to be implemented by November 1, 2008. The detail is provided in Council's packets for their review.
- b. Motion to Approve the Renewal of Blue Cross – Blue Shield Employee Health Insurance. – It was clarified that the proposal includes a 6-month renewal followed by an annual renewal. This item will be considered/approved at the October 21, 2008 meeting.
- c. Motion to Approve a Wall Sign for Gallery 57, 329 Waukegan Road. – There were no objections to the sign.
- d. Motion to Forward to the Zoning Board of Appeals a Petition for a Subdivision and Expansion/Renovation of Existing Single Family Dwelling located 106 South Central. – There was a question as to whether or not this item was sent to Zoning or Planning. If not, why is the Plan Commission not involved? It was noted that the motion could be modified to include a directive to send to Plan Commission as deemed appropriate.
- e. Motion to Approve a Variation Ordinance, 246 High Street. – It was questioned that since this is a nonconforming lot, why is the City considering this? It was noted that the City Council could grant variations. Alderman Fiore indicated that it appeared as if concerns were met and there are no objections from the neighbors. It was agreed that the Council would review the ARC minutes before approving this variation.
- f. Motion to remove from October 14, 2008 Zoning Board of Appeals Agenda a petition for variation related to parking shortfall requirements for 524 Sheridan Rd. – no action is needed.

7. UNFINISHED BUSINESS.

- a. An ordinance amending the City of Highwood Liquor Control Ordinance establishing the Class 8 License, License Fees and Number of Licenses. – Alderman Murphy asked what size the wine tastes will be and indicated that she has a concern regarding the business turning into a bar. The Petitioner clarified that the retail establishment is for the sale of wine. The goal is to allow customers to sample wine; samples will be both free and sold. Pictures of the establishment were distributed and it was noted that it the establishment does not include a bar. It was also noted that they might need to get a different license if the business changes and they decide to offer banquets. Alderman Murphy and Alderman Hospodarsky feel that the license fee is too low.
- b. Lake Forest Lamp and Shade 742 Sheridan Road, Appeal to City Council to Waive Unified Signage Requirements as per Section 7.5.1 of the Appearance Review Code. – Council generally felt that the sign was attractive; however, expressed concern regarding the fact that the process was not followed. The Business Response Team project will address this issue.
- c. Draft Ethics Ordinance. – Draft Ethics Ordinance – No update. It is still under review.
- d. An Ordinance Establishing the City of Highwood Real Estate Transfer Requirement. – This item will be on the October 21, 2008 Committee of the Whole Meeting. It was noted that it would need to be implemented before January.
- e. Cricket lease approval. – This will be a multi year contract for \$36,000.
- f. Safe building ordinance – The Judiciary Committee will meet on October 14, 2008 at 6:30 p.m. on this subject. The next step will be to bring recommendations to the Council. It was suggested that Alderman Pecaro and Hospodarsky, as the Fire and Police Commission liaisons, be asked to review the recommendations.

8. MISCELLANEOUS –

- a. A 4th Ward meeting is scheduled for October 16, 2008 at 7:00 p.m.

- b. The Bocce night, the Recreation Center fundraiser, will be announced at the Regular City Council Meeting.
9. ADJOURN – Alderman Fiore seconded by Alderman Hospodarsky, moved to adjourn the meeting. All Aldermen voted aye. The meeting adjourned at 7:28 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk