



**MINUTES OF THE HIGHWOOD CITY COUNCIL
COMMITTEE OF THE WHOLE
COUNCIL CHAMBERS, APRIL 20, 2010**

1. CALL TO ORDER

Mayor Pecaro called the meeting of the Highwood City Council Committee of the Whole to order at 6:00 p.m.

2. ROLL CALL

Present: Aldermen Bruni, Cahnmann, Falberg, Fiore, Murphy-Pieri, and Sepulveda

Absent: Aldermen Linari and Harpster

Also present: M. Burke, City Clerk; T. Lenzini, City Treasurer; G. Jackson, City Manager; A. Marrin, Assistant City Manager; R. Pieri, Deputy Fire Chief; J. Ponsi, Superintendent of Public Works; J. Harding, Director of Community Development & Water Distribution; S. Hannon, Director of Finance

Not attending: L. Rossi, Chief of Police

There being a quorum present, Mayor Pecaro announced the meeting to be in session.

Mayor Pecaro asked if there was any objection to taking agenda item 8 out of order to accommodate the speaker. There was no objection.

Agenda Item 8. Special Business – Presentation by Craig Culp, Executive Director, NSSRA

Mr. Culp reported that 14 families in Highwood were currently participating in NSSRA. Those families registered for and participated in 175 events over the past three years. The individuals served range in age from 4 to 52. In 2009, Highwood had its first "inclusion" – a program that allows a disabled child to participate in regular park district summer camp by providing them with a "leisure aide".

Mr. Culp pointed out that Highwood has been in and out of NSSRA and that we just finished the \$24,000 equity buy-in. He said that for fiscal year 2010-2011 our cost would be \$29,000.

Mr. Culp spoke about NSSRA's senior programs. He said that Highwood seniors do a lot of programs. He was asked to do additional outreach to our seniors and to do pick-ups in Highwood and responded that it is their policy to do pick-ups any time it is requested by at least three people at one location.

Highwood resident Tom Mann rose to tell the council how much this program has helped his daughter.

Aldermen Murphy-Pieri and Falberg conveyed Rec Center Director Trapani's concerns about the NSSRA charge being included in his budget as he is not allotted additional revenue to cover the expense.

Mayor Pecaro asked if there was any objection to taking agenda item 10.1.5 out of order to accommodate the representatives from Viti Insurance who were there to answer any questions the council had on the plan being recommended. There was no objection.

Agenda Item 10.1.5 Motion to approve new health insurance proposal with Viti Insurance for the period May 1, 2010 to April 30, 2011

Deputy Police Chief Dave Wentz was added to the committee.

The insurance committee recommended that Highwood move to the Humana plan with the \$2,500 deductible for a projected savings of \$100,000 after underwriting. This savings includes a supplemental plan where the City would pay cover expenses that would fall into the \$2,000 increase in the deductible. This plan would be managed by a third party administrator. It was confirmed that there is a maximum of 3 deductibles and 3 out of pocket maximums per family.

It was noted that Highwood has a very benefits rich plan. The Viti representatives felt that self funding the first dollar party of the deductible was a good idea because of how much it would lower premiums.

Mayor Pecaro pointed out that we were trying not just to provide a rich plan for employees at the lowest possible cost, but that the city needed to realize significant savings on this.

3. EXECUTIVE SESSION

Mayor Pecaro requested a motion to go into Executive Session under exception 2(c)(1) – personnel.

Motion: Alderman Fiore Second: Alderman Cahnmann Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Murphy-Pieri, and Sepulveda

No: --

Absent: Aldermen Linari and Harpster

The motion passed by a vote of 6 Yes, 0 No, 2 Absent, and 0 Abstain; the COW went into executive session at 6:33 p.m.

4. ANY ACTION NECESSARY COMING OUT OF EXECUTIVE SESSION

Alderman Sepulveda made a motion, seconded by Alderman Falberg, to reconvene the COW. Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Murphy-Pieri, and Sepulveda

No: --

Absent: Aldermen Linari and Harpster

The motion passed by a vote of 6 Yes, 0 No, 2 Absent, and 0 Abstain; the COW reconvened at 7:44 p.m.

Mayor Pecaro requested a motion to recess the COW and reconvene after the regular meeting of the city council.

Motion: Alderman Falberg Second: Alderman Sepulveda Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Murphy-Pieri, and Sepulveda

No: --

Absent: Aldermen Linari and Harpster

The motion passed by a vote of 6 Yes, 0 No, 2 Absent, and 0 Abstain; the COW recessed at 7:45 p.m.

Motion to reconvene the COW: Alderman Murphy-Pieri Second: Alderman Falberg. Motion to reconvene passed by voice vote; the meeting reconvened at 9:25 p.m.

Agenda Items 5,6, and 7 were completed in the regular meeting of the city council
Agenda Item 8 was taken up at the beginning of the meeting.

5. REVIEW OF MINUTES – COMPLETED IN REGULAR MEETING

- 5.1. COW: April 6, 2010
- 5.2. City Council: April 6, 2010
- 5.3. Continuation of COW meeting: April 12, 2010
- 5.4. Executive Session of the COW: February 16, 2010

6. APPOINTMENTS - NONE

7. REVIEW OF BILLS

8. SPECIAL BUSINESS

- 8.1. **NSSRA Presentation by Craig Culp**

9. NEW BUSINESS

9.1. Signage proposal for D's Coffee, 495 Sheridan Road

Proposed sign has been approved by the Appearance Review Committee

Disposition: to city council meeting on May 4, 2010 for approval

9.2. Highwood Bocce request for tree removal and roof improvements, 440 Bank Lane

Jeff Harding: the trees are on the west side of the building will interfere with the new roof overhang. It was noted that the tree roots are probably growing under the building.

Disposition: to city council meeting on May 4, 2010 for approval

9.3. Make employee contribution to Firefighters' pension pre-tax (employer pick-up of employee contributions)

9.4. Make employee contribution to Police pension pre-tax (employer pick-up of employee contributions)

Treasurer Lenzini: recommended that this be done. It is no additional cost to the city. It was requested by both pension boards.

Disposition: to city council meeting on May 4, 2010 for approval

10. OLD BUSINESS

10.1. Discussion of Council Meeting Action Agenda Items – Completed at regular meeting of the council

- 10.1.1. Motion to approve contract between City of Highwood and City Market, Inc. for purposes of producing a street market festival.
- 10.1.2. Motion to approve a contract between the City of Highwood and TDS for a municipal phone system .
- 10.1.3. Motion to approve an amended lease with the Highwood Bocce Club
- 10.1.4. Motion to approve a contract with McHenry Analytical Laboratory for water testing for the period of July 1, 2010 to June 30, 2011
- 10.1.5. Motion to approve new health insurance proposal with Viti Insurance for the period May 1, 2010 to April 30, 2011
- 10.1.6. Motion to approve signage for Subway Restaurant located at 818 Sheridan Road
- 10.1.7. Motion to approve Resolution 10-R-____ A Resolution Reallocating the 2010 Volume Cap for the Illinois Private Activity Bond Allocation to the Village of Buffalo Grove
- 10.1.8. Motion to approve Annual Budget for Fiscal Year 2010-2011

10.1.9. Motion to approve Ordinance 10-O-_____: An Ordinance Establishing a Line of Credit

10.2. Water Study and Rate Increase

Mr. Jackson reported that the council had talked about splitting it up into four's and into 3's and the 3's were being proposed. Alderman Sepulveda said that he still wanted to see the rates of surrounding communities. The money from the increase would be designated for capital improvements. Mayor Pecaro directed staff to be sure to note that there had been a rate increase on the next water bills.

Disposition: Mr. Zimmerman will be asked to draft the ordinance

10.3. Ordinance Placing a Moratorium on the Accrual and Collection of Parking Shortfall Fees

Alderman Falberg noted that "any monies owed to the city would eliminate them from participating in the parking shortfall moratorium" needs to be added.

Disposition: Draft will be modified as described by Alderman Falberg, sent to the city attorney for review, and will be reviewed at the May 4 COW meeting.

10.4. Discussion of Ordinance Increasing Ambulance Fees

Deputy Chief Pieri requested that an ordinance be prepared making the changes requested at the previous COW meeting.

Disposition: COW to review ordinance May 4.

11. ADJOURNMENT

Since there was no further business before the COW, upon a motion made by Alderman Falberg, seconded by Alderman Fiore, and passed by voice vote with no objections, the meeting was adjourned at 9:45 p.m.

Respectfully submitted,

/s/ _____ MBurke
MARCIA BURKE, CITY CLERK

REVIEWED AND ACCEPTED AS PRESENTED BY THE CITY COUNCIL ON MAY 4 , 2010