



**MINUTES OF THE REGULAR MEETING OF THE
HIGHWOOD CITY COUNCIL
COUNCIL CHAMBERS, HIGHWOOD CITY HALL
JULY 20, 2010**

1. CALL TO ORDER

Mayor Pecaro called the regular meeting of the Highwood City Council to order at 7:45 p.m.

2. Roll Call

Present: Mayor Pecaro; Aldermen Bruni, Cahnmann, Falberg, Fiore, Linari, Murphy-Pieri, and Sepulveda

Absent: --

Also present: M. Burke, City Clerk; T. Lenzini, City Treasurer; J. Ferolo, City Attorney; A. Marrin, Assistant City Manager; R. Pieri, Deputy Fire Chief; J. Harding, Director of Community Development & Water Distribution; S. Hannon, Finance Director

Not attending: J. Ponsi, Superintendent of Public Works; L. Rossi, Chief of Police

There being a quorum present, the Mayor announced the meeting to be in session.

3. Pledge of Allegiance

Everyone present rose to say the pledge of allegiance

4. Review of Minutes

4.1. Committee of the Whole minutes: July 6, 2010

4.2. Regular meeting of the City Council: July 6, 2010

Motion to accept the minutes of the COW and the minutes of the regular meeting as presented was made by Alderman Cahnmann; Second: Alderman Sepulveda.

Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Linari, Murphy-Pieri, and Sepulveda

No: --

Absent: --

Abstain: --

Accepted by a vote of 7 yes, 0 no, 0 absent, 0 abstain

4.3. Executive Session of the Committee of the Whole: June 1; June 15; June 22; and July 6, 2010
Action deferred to allow more time to review

5. Special Business

5.1. Council/community recognition of Highwood/Highland Park read-a-thon participants. The Highwood City Council thanked the sixteen children from Highwood and Highland Park who had held a read-a-thon to raise money for food allergy research. They read over 52 books, 3,916 pages, and 3,958 minutes (that's nearly 66 hours) to raise \$ 8,728.67 in pledges for Food Allergy Research!

5.2. Review of Concept Plans for the Proposed Fort Sheridan Golf Course.

Lake County forest district has done 3 renditions. They are all for 9 hole courses plus additional walking trails. Renditions will be available for review at the Farmers' Market.

5.3. Mayoral Proclamation honoring Luis Vasquez for his many years of service to the community.

The proclamation was read into record by Clerk Burke (copy attached). It was presented to Mr. Vasquez by Mayor Pecaro.

Jaime Barraza, Highwood Library Board, Northwood Jr. High School faculty member asked to speak. Mr. Barraza said that he came to this country as a young child. He talked about how thankful he is to Mr. Vasquez for his nurturing and his guidance. He said that Mr. Vasquez was the only strong father figure for many young Latinos in Highwood and Highland Park..

Quintin Sepulveda, Alderman – Alderman Sepulveda talked about how the kids Mr. Vasquez came in contact with always followed him as a leader. The Alderman also talked about the many hats Mr. Vasquez has worn while supporting our youth.

6. Appointments

6.1. Library Board

Bertha Chavez, term to be determined
Susan Niles, term to be determined

Motion to approve the appointments of Bertha Chavez and Susan Niles to the Library Board for terms to be determined made by Alderman Falberg, seconded by Alderman Fiore.

Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Linari, Murphy-Pieri, and Sepulveda

No: --

The motion to approve the appointments passed by a vote of 7 Yes, 0 No.

7. Presentation and Approval of Bills

Motion to approve payment of the bills as presented, with the exception of the Robert Half bill.

Motion: Alderman Fiore Second: Alderman Linari

Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Linari, Murphy-Pieri, and Sepulveda

No: --

Absent: --

Abstain: --

The motion was passed by a vote of 7 yes, 0 no, 0 absent, 0 abstain

8. Public Input regarding items not on agenda

Patty Stone 241 Prairie: money still owed to laid off police officers. This is now going to arbitration. Copies of financial data for community.

Scott Drury: 6 Carriage Lane: Mr. Drury suggested that the material requested by Ms. Stone be provided over the internet so anyone who wants a hard copy can make one. He also said that he is opposed to the city raising money through fines and fees. He said that the special events are very well publicized but that increases in fines and fees aren't. He asked that the city publicize any changes more effectively and give people adequate notice.

Joe Ori – President – Bocce Club: Mr. Ori asked if there is an ordinance about how close rides can be to a building. He said that if Highwood doesn't have one, one should be adopted. He said that both last year and again this year a ride was placed close enough to the Bocce Court for him to have safety concerns. Mr. Ori also told the Council that a couple of Bocce Court members got tickets because parked on the grass. He asked where they are supposed to park when events are going on. (Mayor Pecaro suggested that this be discussed at a COW meeting.)

Chuck Wixom – CPAC Chair: Mr. Wixom requested that the Mayor replace Alderman Harpster as liaison to CPAC prior to their next meeting which will be on August 2.

He reported that the committee is reviewing a draft of the Synthesis Report submitted by Houseal, Lavigne. The report will be available to the community once the review is complete. Following publication of the report, there will be a special meeting to review it that is open to the community. This meeting is currently planned for Thursday, August 19 at 6:30 p.m.

After that community wide envisioning sessions. The purpose of these sessions will be to get additional input from the community – including community reaction to the material presented so far.

Mayor Pecaro told Mr. Wixom that he will try to have a replacement for Alderman Harpster in place before August 2. Note: Alderman Fiore volunteered for this assignment at the end of the meeting.

9. Mayor's Report

None

10. Committee Reports

10.1. Finance Committee, Treasurer Lenzini reporting

Treasurer Lenzini reported that the Finance Committee had reviewed and approved the minutes of all of their meetings.

10.2. Parks and Recreation Committee (Alderman Fiore, Chair)

Alderman Fiore reported that the ball field has been rented to a new group for the fall filling in some of the gaps in usage.

10.3. Mayor's Committee on Special Events (Alderman Falberg).

Alderman Falberg told the Council that:

- there is now a food court with expanded seating provided by the restaurants at the Farmer's Market.
- Books of raffle tickets for a 50/50 raffle (City and winner each get half of the proceeds) are being sold to help support special events; outreach; CPAC.
- The Bloody Mary Fest will be held on August 18. There are 20 participants so far competing for title of "Best Bloody Mary". Lisa Cervac added that August 18 is also the day that the Historical Society will pick the best tomato in Highwood in various categories. The winners will be announced at the Farmers' Market.

Not Reporting

- Long Term Planning – vacant, Chair
- Red Center -- Alderman Bruni, Board Member
- Public Safety – Alderman Cahnmann, Chair
- Legislative – Alderman Murphy-Pieri, Chair

11. Review and approval of Treasurer's Report

Treasurer Lenzini questioned whether the fund balances were included in the meeting packet.

Commenting that she finds that the way the data has been presented to be confusing, Treasurer Lenzini asked that Ms. Hannon present the Treasurer's report and requested that the Council vote on whether or not to accept it. In response to this request, Ms. Hannon presented a "due-to due-fro" report. Alderman Murphy-Pieri asked her if the City was making any payments on the \$500,000

loan it had to take at the end of the last fiscal year. Ms. Hannon said that the City has re-paid \$300,000 of the \$500,000.

Mayor Pecaro asked Ms. Hannon about her progress on consolidating accounts. This will be discussed in the COW. Treasurer Lenzini asked where Ms. Hannon was in her efforts to reconcile accounts. Ms. Hannon said the May and June are close. However, she also reported that problems still exist with the credit card accounts.

Ms. Hannon further noted that the reporting from Locis was still terrible.

Treasurer Lenzini asked that the Council vote on whether to accept the Treasurer's Report as presented by Ms. Hannon. Alderman Fiore made the motion to accept the report; Alderman Sepulveda seconded.

Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Linari, and Sepulveda

No: Alderman Murphy-Pieri

The Treasurer's Report as presented by Ms. Hannon was accepted by a vote of 6 Yes; 1 No; 0 Absent; and 0 Abstain.

The Treasurer then tendered her resignation and said that she hoped that her successor would have at least freer access to the City's financial records than she had.

12. Clerk's report

The Clerk apologized for the agenda's lack of crispness and explained that she had been on vacation and could only do a first draft.

13. Action Items

13.1. Approval of Execution of Updated Paramedic Fee Billing Agreement.

Summary: Show Mayor Pecaro as Mayor; show change in billing fee from 9% to 7%.

Motion: Alderman Murphy-Pieri Second: Alderman Cahnmann

Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Linari, Murphy-Pieri, and Sepulveda

No: --

The motion to approve the Execution of Updated Paramedic Fee Billing Agreement passed by a vote of 7 Yes; 0 No; 0 Absent; and 0 Abstain.

13.2. Motion to adopt Ordinance 10-O-23: An Ordinance Granting a Variation from the City of Highwood Appearance Code (311 Waukegan Avenue).

Summary: Approval of variation to allow more than five words and a list of products on an awning on Isaac's and Moishe's Grocery Store.

Motion: Alderman Sepulveda Second: Alderman Falberg

Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Linari, Murphy-Pieri, and Sepulveda

No: --

The motion to adopt Ordinance 10-O-23: An Ordinance Granting a Variation from the City of Highwood Appearance Code (311 Waukegan Avenue) passed by a vote of 7 Yes; 0 No; 0 Absent; and 0 Abstain.

13.3. Motion to adopt Ordinance Granting a Variation from the City of Highwood Appearance Code (532 Sheridan Avenue)

Summary: Approval of Wall Sign and temporary use of pole sign for the Mean Wiener.
Discussion: this will be handled as two separate ordinances.

13.3.1. Motion to adopt Ordinance 10-O-24: an Ordinance Granting a Variation from the City of Highwood Appearance Code for Wall Sign(532 Sheridan Avenue)

Summary: Variance for the requested wall sign (which will be in the same font as the existing sign) for the Mean Wiener.

Motion to adopt Ordinance 10-O-24 approving the variance for the requested wall sign (which will be in the same font as the existing sign) made by Alderman Linari Second: Alderman Bruni

Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Linari, and Sepulveda

No: Aldermen Fiore and Murphy-Pieri

The motion to adopt Ordinance 10-O-24: An Ordinance Granting a Variation from the City of Highwood Appearance Code (532 Sheridan Avenue) passed by a vote of 5 Yes; 2 No; 0 Absent; and 0 Abstain..

13.3.2. Motion to adopt Ordinance 10-O-25: an Ordinance Granting a Variation from the City of Highwood Appearance Code for Temporary Use of Existing Pole Sign(532 Sheridan Avenue)

Motion to adopt Ordinance 10-O-25 approving the temporary use of the pole sign made by Alderman Linari Second: Alderman Falberg

Vote:

Yes: Aldermen Bruni, Falberg, Linari, and Sepulveda

No: Aldermen Cahnmann, Fiore and Murphy-Pieri

The motion to adopt Ordinance 10-O-25: An Ordinance Granting a Variation from the City of Highwood Appearance Code (532 Sheridan Avenue) passed by a vote of 4 Yes; 3 No; 0 Absent; and 0 Abstain.

14. Old Business

- 14.1.** Consideration of placing a **referendum on the ballot** concerning either eliminating the transfer that Fort Sheridan residents pay or extending it to the rest of Highwood.
Discussion: Mr. Ferolo explained that the Council would have to pass a resolution to put a referendum on the ballot by August 16. He said that he will research when (if) the Council can pull it off the ballot if it is not allowed by any of the agreements concerning the creation of the Town of Fort Sheridan.
Disposition: Scheduled for council action at August 3 meeting. (Alderman Falberg, the sponsor of this initiative, will not be able to attend that meeting.)

15. New Business

- 15.1.** Review comparative material prepared by staff regarding **copiers** and discussion of when and with what the copier should be replaced.
Discussion: The council reiterated that it does not want a color copier. Staff reported having two proposals on B&W copiers – one at 28 pages per minutes and the other at 42 ppm. Take out fax facility. Staff was directed to get a proposal for the faster copier with no fax capability.

15.2. Approval of Ordinance 10-O-26: An Ordinance Adopting the Prevailing Wage Rates for Laborers, Workers and Mechanics Employed by the City of Highwood.

Summary: Ordinance to confirm the state of Illinois Prevailing wages for workers contracted by the city. (Annual) (Time Sensitive).

Discussion: Mr. Ferolo explained that all public bodies are required to adopt a prevailing wage ordinance every fiscal year.

Motion: Alderman Linari Second: Alderman Bruni

Vote:

Yes: Aldermen Bruni, Cahnmann, Falberg, Fiore, Linari, Murphy-Pieri, and Sepulveda

No: --

The motion to adopt Ordinance 10-O-26: An Ordinance Adopting the Prevailing Wage Rates for Laborers, Workers and Mechanics Employed by the City of Highwood passed by a vote of 7 Yes; 0 No; 0 Absent; and 0 Abstain.

15.3. Approval of an Ordinance Allowing for the Operation of a Public TRAM throughout the City of Highwood.

Summary: State Law requires that operation of this vehicle must be approved by ordinance.

Discussion: Attorney asked to defer to special meeting.

16. Executive Session, if needed

none

17. Any action coming from Executive Session

n/a

18. Adjournment

There being no further business, a motion to adjourn was made by Alderman Bruni, seconded by Alderman Cahnmann, and passed unanimously by voice vote. The meeting was adjourned at 9:28 p.m.

RESPECTFULLY SUBMITTED,

 /s/ MBURKE

MARCIA BURKE, CITY CLERK

REVIEWED AND ACCEPTED BY THE HIGHWOOD CITY COUNCIL ON: AUGUST 3 , 2010