



## CITY OF HIGHWOOD

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### City Council Meeting MINUTES

November 5, 2008 Committee of the Whole Meeting  
6:00 p.m.

1. CALL TO ORDER - Mayor Donofrio called the Committee of the Whole Meeting to order at 6:02 p.m.

2. ROLL CALL

Present: Mayor Donofrio, Aldermen Pieri, Linari, Cahnmann, Pecaro, Fiore,  
Hospodarsky, Bruni, and Murphy

Absent: None

Also present: G. Jackson, City Manager; A. Marrin, Assistant City Manager; S. Druktenis;  
City Clerk; R. Stefani, City Treasurer; D. Blondin, and J. Stein, City Attorneys  
and J. Harding, Director of Community Development and Water Distribution.

3. REVIEW OF COUNCIL MINUTES

October 21, 2008, Committee of the Whole Meeting Minutes

October 21, 2008 Committee of the Whole Executive Session (City Manager Jackson  
distributed copies at the meeting for the Council's review)

October 21, 2008, Regular Council Meeting

4. APPOINTMENTS

The following appointments will be made at the City Council Meeting this evening: Alderman  
James Hospodarsky and Alderman Michael Fiore to the Ethics Committee

5. NEW BUSINESS

- a. Resolution Honoring 35 Years of Service to Highwood Police Department-Frank Reinier. City Manager Jackson recommended tabling this item until the next City Council Meeting. A suggestion was made to contact the Historical Society to see if they have additional information on Mr. Reinier's service.
- b. Resolution To Include Compensation Paid Under an Internal Revenue Code Section 125 Plan as IMRF Earnings. This would be no cost to the City. It was noted that the Resolution needed a date correction.
- c. Variation Request for a Subdivision and Expansion/Renovation of Existing Single Family Dwelling located 106 South Central. This item will be tabled until the next City Council Meeting.

- d. Motion to Approve Amendment to Zoning Ordinance 9.7.4. This amendment allows the request to be forwarded to the Planning Commission first and then sent back to the City Council for a vote (no need for the referral).
- e. Ordinance-Providing for the Recoupment of Advances for Construction of a Sanitary Sewer Along Lockard Lane. This item will be considered this evening.

The following items (6-9) were all approved by the ARC.

- f. Approval of Variation Ordinance-Carpets of Highwood, 440 Sheridan Road (Signage).
- g. Approval of Variation Ordinance-Soben Studios, 327/329 Waukegan Avenue (Signage).
- h. Approval of Variation Ordinance-Lake Forest Lamp and Shade 742 Sheridan Road (Signage).
- i. Approval of Variation Ordinance-VP Properties 323/329 Waukegan Avenue (Fence Variation). Alderman Murphy expressed a concern that the fence will obstruct a view. Police Chief Rossi will be consulted.
- j. Discussion-FY 2009/10-Budget Review-For the purposes of Establishing Tax Levy – City Manager Jackson clarified that the EAV numbers he noted at the last meeting were estimates. The Finance Committee needs to continue to refine the budget based upon economic concerns.
- k. Discussion-FY 2009/10 through 2013/14-Capital Improvement Plan – This meeting did not take place because the budget needs to be finalized first (Finance Meeting to take place Wednesday, November 12, 2008 at 5:00 p.m.)
- l. Discussion-Property/Casualty Insurance Renewal-Mesirow Financial – the asset list was not all-inclusive. There will likely be a rate adjustment.
- m. Discussion-Request for Reduction in Valet Fees-5 Star – City Manager Jackson recommended considering a payment plan for 5 Star and for establishments owing the City money for parking shortfalls through the fiscal year. They will be asked to pay interest on the money owed from prior years. The Council agreed with this approach.

## 6. UNFINISHED BUSINESS

- a. Ordinance Establishing the City of Highwood Real Estate Transfer Stamp Requirement – The County will not render an opinion until we pass the Ordinance. Two changes were recommended: 1) reword 4(a) to read “ Provided that a declaration is filed pursuant to Section 2, the following Deeds shall be exempt from the provisions set forth in Section 3(a) of this Ordinance.” and 2) change the dollar amount in section 6 from \$1,000.00 to \$5,000.00.
- b. Motion to Approve Comcast Franchise Agreement – It was noted that the insurance indemnity was more detailed in the North Shore Gas Franchise. The agreement will be reviewed and researched more thoroughly. Therefore, it will be tabled until the 12/02/08 meeting.
- c. Motion to Approve North Shore Gas Franchise Agreement - Council felt that this agreement should be researched further and/or negotiated further (i.e. cover Recreation Center or both Water Plant and Recreation Center). This item will also be tabled until the 12/2/08 meeting.

## 7. EXECUTIVE SESSION

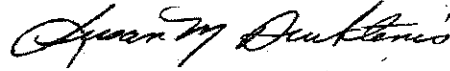
Alderman Linari, seconded by Alderman Fiore, moved to go into executive session to discuss pending litigation (2.C.11). All Aldermen voted aye. The motion carried.

{Executive session}

Alderman Hospodarsky seconded by Alderman Fiore, moved to close the executive session, seal the minutes until they are no longer sensitive and adjourn the meeting. All Aldermen voted aye. The motion carried.

8. **ADJOURN** – Alderman Fiore seconded by Alderman Pieri, moved to adjourn the meeting. All Aldermen voted aye. The meeting adjourned at 7:06 p.m.

Respectfully Submitted,



Susan Druktenis - City Clerk