

Meeting of the City of Highwood City Council
17 Highwood Avenue
Highwood, Lake County, Illinois
(847) 432-1924 phone
(847) 432-0735 fax



City Council Meeting
MINUTES
December 2, 2008 Committee of the Whole Meeting
6:00 p.m.

1. CALL TO ORDER

Mayor Donofrio called the City Council Meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mayor Donofrio, Aldermen Pieri, Linari, Pecaro, Cahnmann, Murphy, Bruni, Fiore and Hospodarsky.

Absent: None

Also present: S. Druktenis, City Clerk; G. Jackson, City Administrator; Anne Marrin, Assistant City Manager; J. Harding, Director of Community Development and Water Distribution and D. Blondin, City Attorney.

R. Stefani, City Treasurer, joined the meeting at 6:34 p.m.

3. APPROVAL OF MINUTES

Minutes from the November 5, 2008 Executive Session Minutes were distributed and reviewed. City Attorney Blondin reminded the Council that the protocol is for the executive session minutes to be held in the City Manager's office and the Aldermen are to review them there so that changes, as needed, can be made. Otherwise, if they are reviewed at an open meeting, as they are this evening, and if there were questions or corrections, they would need to be done in executive session. City Clerk Druktenis will send an email indicating when the executive session minutes are available. The minutes from the November 18, 2008 Regular Session, the November 18, 2008 Committee of the Whole Meeting and the November 25, 2008 Special Council Meeting were also reviewed.

4. NEW BUSINESS –

- a. Discussion of Resolution Accepting Certain Public Improvements for Lockard Lane. A correction to the second paragraph was noted to delete "storm sewer".
- b. Discussion of Proclamation – National Drunk and Drugged Driving (3D) Prevention Month December 2008 – will be considered at the Regular City Council Meeting this evening.
- c. Discussion of Ordinance Passing 2009 Tax Levy – A question was raised as to whether or not the Ordinance had been posted at the Library. The answer was no; however, City Manager Jackson will make sure that it is posted.

- d. Discussion of Kordell Property, 720 N. Sheridan Road. – Mr. Kordell sent a letter indicating he would like signage authorization, his bond returned and relief from landscaping responsibility. There was some question on whether or not a title search on the property needs to be done. It was decided that City Attorney Blondin would review the history of the matter and discuss it further with City Manager Jackson.
- e. Discussion of Ordinance Granting a Variation from the City of Highwood Appearance Code (105 Washington Avenue). Tabled until the December 16, 2008 meeting.
- f. Discussion of Ordinance Granting Variation from the City of Highwood Appearance Code (848 Sheridan). Tabled until the December 16, 2008 meeting. There was some discussion on what measures should be taken if the business puts the sign up before ARC approval (as in this case). It was noted that it might be more appropriate for the City to start enforcing once the new business packet developed by the Business Response Team is available. Additionally, it was suggested that the ARC be reviewed and modified. Mayor Donofrio suggested reviewing the variances granted and writing some changes into the ARC that would address these. Alderman Murphy indicated that the Judiciary Committee had already made recommended changes to the ARC. It was agreed that it would be a good idea for the ARC to start by reviewing this document and to also obtain the Chamber's comments.
- g. Discussion of Street Renaming in Honor of Mayor Fidel Ghini. There was general agreement that an "honorary sign" be placed on a portion of Highwood Avenue and a Resolution will be drafted.
- h. Discussion of Recognition of Al Pierantoni for Service to the Highwood Library. – Tabled until the December 16, 2008 Meeting.
- i. Discussion of Recognition of Bruno Giangiorgi for Service to the City of Highwood Fire Department. – Tabled until the December 16, 2008 Meeting.

5. UNFINISHED BUSINESS –

- a. Discussion of Ordinance-Request for Variation for a Subdivision and Expansion/Renovation of Existing Single Family Dwelling Located at 106 South Central. – It was previously suggested that this item be referred to the Plan Commission however, some Aldermen have since requested that it be brought back to the Council for a vote. The Chairman of Zoning expressed his concern regarding future owners of the property were subdivided and the board does not agree with the subdivision. Instead, they approve the addition with the condition that if sold, the duplex reverts to a single family home. The owner had indicated that he is happy with the Zoning Board's decision. After some discussion, it was decided that City Attorney Blondin will draft the Ordinance with the conditions that 1) no subdivision, 2) no waiver from nonconformance and 3) the duplex is converted to a single family home. The draft will then be presented to the owner for comment.
- b. Discussion of Safe Building Ordinance. – The draft Ordinance is a result of a number of judiciary meetings and deals with the requirement of retrofit sprinklers. Recommendations for the impacted buildings and the time frame in which to comply were presented. City Attorney Blondin recommended a Public Meeting to present this Ordinance since not too many communities have implemented a similar Ordinance. The recommendation is for the

Council to review the draft Ordinance and provide comment, the Ordinance would then be posted in the Library and on the website and then a Public Meeting held in January. Alderman Hospodarsky asked that a modification be made in Section 1 (Section 903) so that "Fort Sheridan" is not singled out.

6. Treasurer Stefani confirmed that the question asked at a prior meeting regarding the services that were under budget in revenue are, in fact, 1) a drop in the Fort Sheridan Transfer Tax and 2) ambulance services.
7. **ADJOURN** - Alderman Fiore, seconded by Alderman Bruni, motioned to adjourn the meeting. All Aldermen voted aye. The meeting adjourned at 7:26 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk

Meeting of the City of Highwood City Council
17 Highwood Avenue
Highwood, Lake County, Illinois
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City Council Meeting
MINUTES
December 2, 2008 Regular City Council Meeting
7:30 p.m.

1. CALL TO ORDER

Mayor Donofrio called the City Council Meeting to order at 7:32 p.m.

2. ROLL CALL

Present: Mayor Donofrio, Aldermen Pieri, Linari, Pecaro, Cahnmann, Murphy, Bruni, Fiore and Hospodarsky.

Absent: None

Also present: S. Druktenis, City Clerk; R. Stefani, City Treasurer; G. Jackson, City Administrator; Anne Marrin, Assistant City Manager; J. Harding, Director of Community Development and Water Distribution and D. Blondin, City Attorney.

3. PLEDGE TO THE FLAG

All in attendance recited the Pledge of Allegiance.

4. APPROVAL OF MINUTES

Alderman Linari moved for an approval of the minutes from the November 19, 2008 City Council Meeting, the November 19, 2008 Committee of the Whole Meeting, the November 5, 2008 Executive Session Minutes and the November 25, 2008 Special Council Meeting. Alderman Fiore seconded the motion. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore, Hospodarsky (except for 11/25/08 Special Meeting), Murphy (for 11/5/08 Executive Session Minutes only)
Abstain: Hospodarsky for 11/25/08 Special Meeting, Murphy for 11/18/08 Regular Meeting, 11/18/08 COW, 11/25/08 Special Meeting
Nays: None
Absent: None

The motion carried.

5. SPECIAL BUSINESS

- a. **2008-P-2 - Proclamation – National Drunk and Drugged Driving (3D) Prevention Month December 2008** – Alderman Hospodarsky, seconded

by Alderman Linari, moved to approve the National Drunk and Drugged Driving (3D) Prevention Month December 2008 Proclamation. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore,
Hospodarsky, Murphy
Abstain: None
Nays: None
Absent: None

The motion carried.

- b. Special Recognition of Al Pierantoni for Service to the Highwood Library and Special Recognition of Bruno Giangiorgi for Service to the City of Highwood Fire Department will be tabled until the December 16,2008 meeting.

7. **CITY MANAGER'S REPORT** – City Manager Jackson provided an update on 1) Highwood for the Holidays (thanking staff and volunteers), 2) the mural project, 3) a meeting with Northeastern Illinois area on aging to discuss needs of our senior population, 4) development of a Latino outreach program, 5) compilation of legislative priorities, 6) capital needs, 7) change in vendors for engineering services, IT services and printing services, 8) drafting a RFP for Waste Management, 9) met with Highland Park to discuss partnering on projects, 10) Human Resource initiatives and 11) the rewriting of the Liquor Ordinance.

8. **CONSENT AGENDA** – It was decided that the items on the consent agenda would be considered separately.

- a. Alderman Pecaro, seconded by Alderman Bruni, moved to accept the AT&T Box Landscaping Proposal from Chalet Landscape Nursery. Alderman Linari indicated that although she was not involved in the development of the proposal, since she is an employee of Chalet Landscape Nursery, she would abstain from voting. Following discussion regarding the ongoing maintenance, Alderman Bruni, seconded by Alderman Fiore, moved to call the question. Upon a call of the roll to call the question roll the following voted:

Ayes: Pieri, Cahnmann, Pecaro, Bruni, Fiore
Abstain: Linari
Nays: Murphy, Hospodarsky
Absent: None

The motion carried.

- b. The motion to approve the AT&T Box Landscaping Proposal from Chalet Landscape Nursery was now considered. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore,
Hospodarsky
Abstain: Linari, Murphy
Nays: None

Absent: None

The motion carried.

- c. **2009-O-45 – An Ordinance For the Levy of Taxes for the City of Highwood for the Current Fiscal Year Beginning May 1, 2008 and Ending April 30, 2009.** Alderman Hospodarsky, seconded by Alderman Pieri, moved to approve the Ordinance For the Levy of Taxes for the City of Highwood for the Current Fiscal Year Beginning May 1, 2008 and Ending April 30, 2009. City Manager Jackson explained the Levy. He noted that there was no increase in taxes for the City of Highwood portion. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore,
Hospodarsky
Abstain: Murphy
Nays: None
Absent: None

The motion carried.

- d. Alderman Linari, seconded by Alderman Pecaro, moved to table items number 3 (Ordinance Granting a Variation From the City of Highwood Appearance Code – 105 Washington Avenue) and 4 (Ordinance Granting Variation from the City of Highwood Appearance Code – 848 Sheridan) to the December 16, 2008 meeting. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore,
Hospodarsky, Murphy
Abstain: None
Nays: None
Absent: None

The motion carried.

9. **UNFINISHED BUSINESS** – Alderman Pecaro, seconded by Alderman Pieri, moved to table the Ordinance – request for a subdivision and expansion/renovation of existing single family dwelling located at 106 South Central until the December 16, 2008 Committee of the Whole Meeting. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore,
Hospodarsky, Murphy
Abstain: None
Nays: None
Absent: None

The motion carried.

10. COMMITTEE MEETINGS –

- a. Finance Committee Meeting – December 8, 2008 at 6:00 p.m.
b. Traffic Committee Meeting – December 8, 2008 at 7:00 p.m.

11. **ADJOURN** - Alderman Bruni, seconded by Alderman Hospodarsky, motioned to adjourn the meeting. All Aldermen voted aye. The meeting adjourned at 8:15 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk