



CITY OF HIGHWOOD

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Highwood, Illinois 60040
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www.cityofhighwood.com

Committee of the Whole Meeting
MINUTES
February 3, 2009
6:00 p.m.

1. CALL TO ORDER

Mayor Donofrio called the Committee of the Whole Meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mayor Donofrio, Aldermen Pieri, Linari, Cahnmann, Murphy, Bruni, and Hospodarsky (Pecaro and Fiore arrived shortly after roll call).

Absent: None

Also present: Also present: S. Druktenis, City Clerk; R. Stefani, City Treasurer; G. Jackson, City Manager; Anne Marrin, Assistant City Manager; J. Harding, Director of Community Development and Water Distribution; T. Lovejoy, Fire Chief and D. Blondin, City Attorney.

3. REVIEW OF COUNCIL MINUTES

- a. January 20, 2009, Committee of the Whole Meeting Minutes – correction on last page from \$45 to \$245.
- b. January 20, 2009, Regular Council Meeting – correction on last page from 112 parking spaces to 35 parking spaces.
- c. January 6, 2009, Executive Session will not be considered tonight since all Aldermen have not reviewed them.
- d. January 20, 2009, Executive Session will not be considered tonight since all Aldermen have not reviewed them.
- e. Regarding executive session minutes, City Manager Jackson asked City Attorney Blondin how executive session minutes could be amended as appropriate. City Attorney Blondin indicated that the City Manager could circulate the amendment to the Aldermen or discuss the revision in executive session. City Manager Jackson indicated that since the item in question should have been in the minutes, he would proceed with contacting the Council Members.

4. NEW BUSINESS

- a. Ordinance for SWALCO Membership Approval – City Manager Jackson indicated that in order to participate, we would need to adopt an Ordinance and then submit it for acceptance. The Ordinance is available in the Council's packets for review. This item will be on the February 17, 2009 agenda for consideration. The membership fee is \$5,000 (lifetime membership). The advantages include help with RFPs, help with various recycling programs and opportunities to negotiate terms with waste management services.
- b. Ordinance Amending Certain Sections Of The International Property Maintenance Code 2006, as previously Adopted by the City Of Highwood Related To Overcrowding - Provides criteria for determining overcrowding.
- c. Motion to Approve Ordinance Establishing Certain Fees for Copies of Public Documents Under the Freedom of Information Act. – Changes are part of a legal

agreement.

5. **OLD BUSINESS**

- a. Ethics Committee was canceled and rescheduled to Thursday, February 26, 2009.
- b. Council requested for Aldermen to view a common calendar that included all committee meeting dates.
- c. April 7, 2009 meeting falls on Election Day. Various dates were considered (i.e., March 31, April 8 or April 11). It was decided to leave the rescheduled meeting to be determined.

6. **EXECUTIVE SESSION**

Alderman Linari, seconded by Alderman Fiore, moved to go into executive session to discuss personnel matters (2.c.1). All Aldermen except for Alderman Murphy voted aye. Alderman Murphy voted no. The motion carried.
{Executive session}

Alderman Fiore, seconded by Alderman Bruni, moved to close the executive session, seal the minutes until they are no longer sensitive and adjourn the meeting. All Aldermen voted aye. The motion carried.

7. **RECONVENE** - Alderman Bruni, seconded by Alderman Fiore, motioned to reconvene the Committee of the Whole meeting. All Aldermen except for Alderman Hospodarsky voted aye. Alderman Hospodarsky was not present. The motion carried.

8. **ADJOURN** – Alderman Fiore, seconded by Alderman Pecaro, motioned to adjourn the meeting. All Aldermen except for Alderman Hospodarsky voted aye. Alderman Hospodarsky was not present. The meeting adjourned at 6:51 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk

Meeting of the City of Highwood City Council
17 Highwood Avenue
Highwood, Lake County, Illinois
(847) 432-1924 phone
(847) 432-0735 fax



City Council Meeting
MINUTES
February 3, 2009 Regular City Council Meeting
7:30 p.m.

1. **CALL TO ORDER**

Mayor Donofrio called the City Council Meeting to order at 7:30 p.m.

2. **ROLL CALL**

Present: Mayor Donofrio, Aldermen Pieri, Linari, Cahnmann, Murphy, Bruni, and Hospodarsky.

Absent: None

Also present: S. Druktenis, City Clerk; R. Stefani, City Treasurer; G. Jackson, City Manager; Anne Marrin, Assistant City Manager; J. Harding, Director of Community Development and Water Distribution; T. Lovejoy, Fire Chief and D. Blondin, City Attorney.

3. **PLEDGE TO THE FLAG**

All in attendance recited the Pledge of Allegiance.

4. **APPROVAL OF MINUTES**

Alderman Linari moved for an approval of the minutes from the January 20, 2009 City Council Meeting and the January 20, 2009 Committee of the Whole Meeting pending correction of the typo noted on each set of minutes during this evening's Committee of the Whole meeting. Alderman Bruni seconded the motion. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore,
Murphy and Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

5. **SPECIAL BUSINESS** – The presentation by the Army Regional command- Sheridan Reserve Center (SW side of military property) will be tabled since a representative was not in attendance.

6. **PUBLIC INPUT** –

- Paula Bernstein addressed the Council with the following comments and questions:
 - a. A common calendar on the website that included all meetings may increase community attendance
 - b. SWALCO – do communities in SWALCO pay more or less than communities who are not involved, otherwise is it worthwhile?
 - c. Does SWALCO get any compensation from the waste management companies and if so, is that a conflict of interest?
 - d. Regarding the Fire Chief's meeting with Morningside, when will we hear the report? *{Chief Lovejoy indicated that his discussion was with the fire alarm contractor rather than Morningside. City Manager Jackson indicated that he has had multiple conversations with Morningside and will follow up regarding the inspections}*
 - e. Regarding the list of bills that have to be paid monthly requested by the Finance Committee, has it been received yet? *{No}*
 - f. When will Bill Balling present his report mentioned at an earlier meeting? *{will be scheduled for the committee of the whole meeting on February 17, 2009}*

7. **CITY MANAGER'S REPORT** – City Manager Jackson presented a PowerPoint presentation detailing a semi-annual review of the many initiatives and accomplishments that have taken place since he was hired.

8. **CONSENT AGENDA** –

- a. Alderman Linari, seconded by Alderman Hospodarsky, moved to approve the following items on the consent agenda and to consider the remaining items separately.
 - Approval of Signage Recommendation from ARC at 548 Sheridan Road-CIA Wireless/T-Mobile.
 - Approval of Special Use Request from ZBA for 802 Sheridan Road-Martha Pineda (Catering).
 - **2009-O-05** – An Ordinance Abating the Tax Heretofore levied for the year 2008 to pay the Principal and Interest on \$1,860,000 General Obligation Bonds. (Waterworks and Sewerage Alternate Revenue Source) series 2004, of the City of Highwood, Lake County, Illinois.
 - **2009-O-06** – An Ordinance Abating the Tax Heretofore Levied for the Year 2008, To Pay the Principal and Interest on a General Obligation Bond Not to Exceed \$4,000,000 (TIF Alternate Revenue Sources), Series 2002, of the City of Highwood, Lake County, Illinois.

Upon a call of the roll the following voted:

Ayes:	Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore, Hospodarsky, Murphy
Abstain:	None
Nays:	None
Absent:	None

The motion carried.

- b. Alderman Linari, seconded by Alderman Fiore, motioned to approve the Text Amendment to International and Other Adopted Codes Section 903.2.14.3. Alderman Murphy expressed a concern regarding the change in wording and indicated she needed additional time to research it. Others indicated that Chief Lovejoy and Rich Piccolo, our experts, recommend the change. Alderman Hospodarsky suggested that in the future, these types of questions be brought up at the Committee of the Whole Meeting so that they can be discussed. He further suggested that all the items on the Regular City Council Meeting are also on the Committee of the Whole Meeting agenda. Following some discussion, Alderman Bruni, seconded by Alderman Pieri, motioned to call the question.

Upon a call of the roll the following voted:

Ayes: Pieri, Bruni
Abstain: None
Nays: Linari, Cahnmann, Pecaro, Fiore, Murphy,
Hospodarsky
Absent: None

Upon a call of roll regarding the original motion, the following voted:

Ayes: Pieri, Linari, Pecaro, Bruni, Fiore, Hospodarsky
Abstain: None
Nays: Cahnmann, Murphy
Absent: None

The motion carried.

- c. Alderman Linari, seconded by Alderman Bruni, moved for an approval of the Signage at 532 Sheridan Road-The Mean Weiner.

Upon a call of roll regarding the original motion, the following voted:

Ayes: Pieri, Linari, Pecaro, Bruni, Fiore, Cahnmann,
Murphy, Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

- d. Alderman Linari, seconded by Alderman Pecaro, moved Motion to approve City Council Regular Meeting Schedule for 2009 contingent upon striking out the April 7, 2009 meeting (due to the election) with the rescheduled date to be determined.

Upon a call of roll regarding the original motion, the following voted:

Ayes: Pieri, Linari, Pecaro, Bruni, Fiore, Cahnmann,
Murphy, Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

- e. **2009-O-07 - An Ordinance Establishing Certain Fees For Copies of Public Documents Under the Freedom of Information Act.** Alderman Linari, seconded by Alderman Murphy, moved to approve the Ordinance Establishing Certain Fees For Copies of Public Documents Under the Freedom of Information Act.

Upon a call of roll regarding the original motion, the following voted:

Ayes: Pieri, Linari, Pecaro, Bruni, Fiore, Cahnmann,
Murphy, Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

9. ALDERMAN/COMMITTEE REPORTS –

- a. Traffic Committee – was rescheduled to Thursday February 19, 2009 at 7:00 p.m.
- b. Judiciary Committee – Public Hearing of Proposed Safe Building Ordinance – Alderman Cahnmann reported that public comment was heard at a meeting held on January 28, 2009. A follow up Judiciary Meeting will be held on February 10, 2009 at 7:30 p.m. After this meeting, the committee will be prepared to bring the recommendation to the Committee of the Whole Meeting on February 17, 2009.
- c. Ethics Committee Meeting and the Neighborhood Watch meeting will be held on February 26, 2009 at 7:00 p.m.
- d. Alderman Murphy indicated that she met with the Chamber of Commerce and discussed an idea regarding letting the Chamber take responsibility for handling the signs. She suggested that this may give the ARC ideas for changes to the code. Others thought that the changes be recommended by the ARC and then standards provided to the Chamber of Commerce. Following some discussion, it was decided that this item be put on the Committee of the Whole meeting for further discussion.
- e. Alderman Linari indicated that she received an email from the Modenese Society regarding the City's support of a parade they held recently. Alderman Linari also relayed a personal experience with paramedics treatment of a family member and thanked the Fire and Police for their efforts.
- f. Alderman Fiore commended on the Renaissance 2035 plan and that it is an in-house version of the comprehensive plan. City Manager Jackson added that the plan will serve as a starting point and will provide vision.
- g. It was noted that it was impressive how City Manager Jackson has been able to turn the City around fiscally and that there are 1.2 million dollars in pending grants. \$112,000 in preliminary grant money has been received and the others are pending.
- h. City Treasurer Stefani answered questions posed by Alderman Murphy at the last meeting; namely, that the difference between the monthly reports

and the bills paid is not equal (previous month ending minus bills paid) because the report is a snapshot of the one month (different time period).

- i. City Manager Jackson clarified that the Library was closed and the City was not made aware of it until after the fact. He further clarified that the Library has it's own governing body and the City appoints Board Members and levies appropriations. The day-to-day operations rest with the Board. However, that being said, there are concerns about the lack of communication and some Aldermen indicated that they felt that when the Library is closed, it is the City's responsibility to notify the public.
- j. Alderman Murphy thanked staff for the report on the Highwood for the Holidays expenses and donations. She noted that there were two bills for holiday lights that were indicated as operating supplies for Public Works. Staff will look into this to determine if an adjustment is needed.

10. **ADJOURN** - Alderman Fiore, seconded by Alderman Hospodarsky, motioned to adjourn the meeting. All Aldermen voted aye. The meeting adjourned at 9:16 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk