



CITY OF HIGHWOOD

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Committee of the Whole Meeting

MINUTES

March 3, 2009 Committee of the Whole Meeting
6:00 p.m.

1. CALL TO ORDER

Mayor Donofrio called the Committee of the Whole Meeting to order at 6:00 p.m.

2. ROLL CALL

Present: Mayor Donofrio, Aldermen Pieri, Linari, Pecaro, Cahnmann, Bruni, Fiore, and Hospodarsky.

Absent: Murphy

Also present: S. Druktenis, City Clerk; R. Stefani, City Treasurer; G. Jackson, City Manager; Anne Marrin, Assistant City Manager; J. Harding, Director of Community Development and Water Distribution; and D. Blondin and J. Stein, City Attorneys.

3. SPECIAL MEETING – Alderman Linari suggested that a special meeting be called for Thursday, March 5, 2009 to consider the City Manager Ordinance. She noted that due to an oversight this item was not placed on the agenda more than 48 hours before the meeting as required by the Open Meetings Act for final action. Aldermen Cahnmann, Hospodarsky, and Pecaro indicated that they were opposed to the special meeting because they either were unable to attend on Thursday or they felt there was no urgency and the matter can wait until the March 17, 2009 meeting. It was noted that the goal is to support Mr. Jackson in his City Manager's role. Alderman Linari withdrew her suggestion; however, indicated that she was frustrated and disappointed in the leak of the executive session minutes as well as people being condescending. This item will be on both the March 17, 2009 Committee of the Whole Meeting agenda and the Regular City Council Meeting agenda.

4. REVIEW OF COUNCIL MINUTES

- a. February 17, 2009, Committee of the Whole Meeting Minutes – Alderman Cahnmann noted the following typo (change \$130.00 to \$230.00 in the last paragraph under item 12)
- b. February 17, 2009, Regular Council Meeting Minutes. No edits noted.
- c. The executive session minutes from February 17, 2009, February 3, 2009, January 20, 2009, and January 6, 2009 will be tabled until all Aldermen have reviewed them. As a reminder, the Executive Session Minutes are available for review in City Manager Jackson's office. Any comments should be provided to Mr. Jackson. There will be a sign off sheet to track the Aldermen who have reviewed the minutes.

5. NEW BUSINESS

- a. Discussion of the Recommendation by the Traffic Committee to Enact Ordinance Prohibiting Parking on Euclid Court. – Alderman Fiore indicated that the committee met last week and discussed the impact of the parking restrictions on DeRoo Loop. They received input from the residents and both the Fire Chief and the Police. The committee will review options and make a recommendation to the Council. Possible options include making parking spots on city owned property in the area and/or have parking permits for overnight parking.
 - b. Discussion of the Recommendation of the City Manager and Police Chief for an Amendment to Ordinance 2003-O-64 Section 1-11(f) Regarding the Placement of Vehicle Stickers. – The recommendation is to place the sticker on the lower left corner instead of the lower right so that it is viewable from the street.
 - c. Discussion of a Resolution of Support for the Lake County Extension of Illinois Route 53 in Lake County. – City Manager Jackson was asked to take a seat on the legislative committee and this Resolution was sent to Mr. Jackson since he sits on the committee. He noted that the extension of Route 53 is desirable from an economic standpoint, improved transportation and job growth. Mr. Jackson did note that there is some opposition to the expansion. Alderman Cahnmann requested a list of the communities that are for it and those that are against it.
6. **OLD BUSINESS** (Previously Discussed Items on this Evenings Council Agenda for Regular Meeting.)
- a. Approval of a Zoning Ordinance Variation for a residence located at 136 Summit Avenue.
7. **UNFINISHED BUSINESS** –
- a. It was noted that the terms on the reappointments were confirmed and are accurate.
 1. Reappointment of Frank Lewen to the Highwood Library Board for a term of 3 years to expire May 2011.
 2. Reappointment of Suzanne Cahnmann to the Highwood Library Board for a term of 3 years to expire May 2011.
 3. Reappointment of Judy Broderick to the Highwood Library Board for a term of 3 years to expire May 2011.
 - b. Discussion of the Recommendation by the Judiciary Committee to Enact a Safe Buildings Ordinance. Alderman Cahnmann requested that this discussion be postponed since Alderman Murphy is not present this evening.
 - c. A question was asked regarding whether or not the lift station worked properly during the recent rains. It was noted that confirmation is needed as to whether or not the houses identified as being connected to the sanitary sewers have, in fact, been disconnected.
 - d. A group from B'nai Torah is going to paint the recreation center as part of a community service project.
8. **ADJOURN** – Alderman Fiore, seconded by Alderman Hospodarsky, moved to adjourn the meeting. All Aldermen present voted aye. The motion carried. The meeting adjourned at 6:38 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk

Meeting of the City of Highwood City Council
17 Highwood Avenue
Highwood, Lake County, Illinois
(847) 432-1924 phone
(847) 432-0735 fax



City Council Meeting
MINUTES
March 3, 2009 Regular City Council Meeting
7:30 p.m.

1. **CALL TO ORDER**

Mayor Donofrio called the City Council Meeting to order at 7:30 p.m.

2. **ROLL CALL**

Present: Mayor Donofrio, Aldermen Pieri, Linari, Cahnmann, Fiore, Pecaro, Bruni, and Hospodarsky.

Absent: Alderman Murphy

Also present: S. Druktenis, City Clerk; R. Stefani, City Treasurer; G. Jackson, City Manager; Anne Marrin, Assistant City Manager; J. Harding, Director of Community Development and Water Distribution; and D. Blondin and J. Stein, City Attorneys.

3. **PLEDGE TO THE FLAG**

All in attendance recited the Pledge of Allegiance.

4. **APPROVAL OF MINUTES**

Alderman Linari moved for an approval of the minutes from the February 17, 2009 City Council Meeting and the February 17, 2009 Committee of the Whole Meeting pending the following corrections: 1) to the Committee of the Whole minutes, change \$130.00 to \$230.00 in the last paragraph under item 12 and 2) in the City Council minutes, strike the following line of text from item 8 "An edited CD of the meeting was created so things were taken out of context". Alderman Cahnmann explained that the DVD he created was copied from the televised meeting and that he had not edited it, he simply included only the portion of the meeting that addressed the Library closing. He asked Mr. Jackson to review the DVD and confirm that it had not been edited. Mr. Jackson indicated that he would review the DVD. Alderman Hospodarsky seconded the motion. Upon a call of the roll the following voted:

Ayes:	Linari, Cahnmann, Pecaro, Bruni, Fiore, and Hospodarsky
Abstain:	None
Nays:	Pieri
Absent:	Murphy

The motion carried.

The approval of the Executive Session Minutes (February 17, 2009, February 3, 2009, January 20, 2009, and January 6, 2009) will be tabled until the March 17, 2009 meeting since not all of the Aldermen have reviewed them.

5. **SPECIAL BUSINESS**

Presentation-City of Highwood Vehicle Sticker Contest Winners – Assistant City Manager Anne Marrin thanked the schools and the judges for their support and participation in the contest. There were 84 entries and the 5 winning entries were recognized at the meeting (1st place, 2nd place, 3rd place and two honorable mentions).

6. **APPOINTMENTS**

Alderman Linari, seconded by Alderman Hospodarsky, moved to approve 1) the reappointment of Frank Lewen to the Highwood Library Board for a term of 3 years to expire May 2011, 2) the reappointment of Suzanne Cahnmann to the Highwood Library Board for a term of 3 years to expire May 2011 and 3) the reappointment of Judy Broderick to the Highwood Library Board for a term of 3 years to expire May 2011. Alderman Pieri indicated that he was disappointed in the board in that he, as liaison between the Library Board and the Council, was not notified and for showing the DVD. City Manager Jackson indicated that his comments at the last meeting were an attempt to clear up any miscommunication regarding the City being notified about the closing of the Library. Alderman Pieri felt that the DVD was not proper and the discussion was not presented in its entirety (did not include Alderman Murphy's comments).

Upon a call of the roll the following voted:

Ayes:	Linari, Cahnmann (for all except Suzanne Cahnmann), Pecaro, Bruni, Fiore, and Hospodarsky
Abstain:	Cahnmann (for Suzanne Cahnmann)
Nays:	Pieri
Absent:	Murphy

The motion carried.

7. **PUBLIC INPUT**

- Frank Lewen and Suzanne Cahnmann thanked the Council for their reappointments and vote of confidence and pledged their commitment to the Library.

8. **CITY MANAGER'S REPORT** - City Manager Jackson reviewed his report which included an update on a four-year analysis of big ticket items, the stimulus package (including an IDOT meeting on March 9th), alternate revenue sources (noting that the Chamber of Commerce will pay for the MEG membership), restructuring of code enforcement (illegal parking on parkways and will also address property maintenance), joint planning consortium for the Fort Sheridan Golf Course, Cinco de Mayo sponsored by the Chamber of Commerce, Latino initiative, various Ordinances he has been working on and noted three new businesses that will be opening.

9. **CONSENT AGENDA**

- a. **2009-O-10 – An Ordinance Granting a Variation From Section 8.4.1 of the City of Highwood Zoning Ordinance For the Property Located at 136 Summit Avenue.**
Alderman Hospodarsky, seconded by Alderman Cahnmann, moved for an approval of the Ordinance Granting a Variation From Section 8.4.1 of the City of Highwood Zoning Ordinance For the Property Located at 136 Summit Avenue.

Upon a call of roll regarding the original motion, the following voted:

Ayes:	Pieri, Linari, Pecaro, Bruni, Fiore, Cahnmann, Hospodarsky
Abstain:	None

Nays: None
Absent: Murphy

The motion carried.

- b. Alderman Hospodarsky, seconded by Alderman Cahnmann, moved to table the Motion to Approve an Ordinance In Consideration of Employment Terms – City Manager until the March 17, 2009 meeting.

Upon a call of roll regarding the original motion, the following voted:

Ayes: Pieri, Linari, Pecaro, Bruni, Fiore, Cahnmann, Hospodarsky
Abstain: None
Nays: None
Absent: Murphy

The motion carried.

10. ALDERMAN/COMMITTEE REPORTS

- a. Traffic Committee – A meeting was held on February 24th where parking on DeRoo Loop was discussed. The City Manager was directed to look into several options. Speeding on Lyster Ave. was also discussed and stop signs may be considered.
- b. Celebrate Highwood Meeting – The goal is to bring together the Businesses and the City with a common goal to attract new customers. There will be a follow up meeting on April 5. The meeting started with the concern regarding ad hoc signs and expanded to have a common theme of expansion of the economic community and better communication between the Chamber and the City regarding events. Alderman Fiore asked “why now”, and noted that he has brought this issue up in the past. Alderman Hospodarsky and Pecaro indicated that the need is now due to the economy and we need to work together to come up with a common, consistent, signage campaign. Mayor Donofrio indicated that he feels the ARC should work with the Chamber (as the Special Events Committee has done) to make a recommendation and agreed that there needs to be a calendar of events. It was noted that the ARC is meeting on April 4 to discuss temporary signage.
- c. The next Finance Committee Meeting is scheduled for March 10.
- d. Mayor Donofrio indicated that he has received and accepted the resignation of Franco Alosio from the Library Board and the Zoning Board of Appeals. At the next Committee of the Whole Meeting, he would like to discuss the appointments of Dino Paligai and Sonya Federman to the Zoning Board of Appeals. There are also two openings on the Library Board and one opening on the ARC.

11. **ADJOURN** - Alderman Fiore, seconded by Alderman Hospodarsky, motioned to adjourn the meeting. All Aldermen voted aye. The meeting adjourned at 8:24 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk