



## CITY OF HIGHWOOD

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### Committee of the Whole Meeting MINUTES

April 21, 2009 Committee of the Whole Meeting  
6:00 p.m.

#### 1. CALL TO ORDER

Mayor Donofrio called the Committee of the Whole Meeting to order at 6:00 p.m.

#### 2. ROLL CALL

Present: Mayor Donofrio, Aldermen Pieri, Linari, Fiore, Pecaro, Bruni, Cahnmann and Hospodarsky.

Absent: Alderman Murphy

Also present: S. Druktenis, City Clerk; R. Stefani, City Treasurer; G. Jackson, City Manager; Anne Marrin, Assistant City Manager; and D. Blondin, City Attorney.

3. **REVIEW OF COUNCIL MINUTES** – The Council reviewed the April 14, 2009, Committee of the Whole Meeting Minutes and April 14, 2009, Regular Council Meeting Minutes. There were no corrections noted. The majority of the Council has not had the opportunity to review the April 14, 2009 Executive Session Minutes so these will not be approved this evening. They are available in the City Manager's office for review.

#### 4. SPECIAL BUSINESS

- a. Proclamation-Lion's Club 80<sup>th</sup> Anniversary. It was noted that the Mayor would be presenting the Proclamation to the Lion's Club in recognition of their 80<sup>th</sup> Anniversary.
- b. Announcement of May 5, 2009 City Council Meeting, Change of Location to Highwood Recreation Center 6:00 p.m. COW Meeting, 7:30 p.m. Regular Council Meeting. There will be no Committee of the Whole Meeting at 6:00 p.m. Alderman Pieri asked why the need for the location change and why the Council was not notified before this was placed on the agenda. It was noted that the location change was simply due to the large number of people that are expected to attend.

#### 5. NEW BUSINESS

- a. Resolution Authorizing Release of Portions of the Closed Session Transcript from October 8, 2008. It was noted that by doing this, it might resolve the issue and end the case.
- b. Resolution to Approve MFT Funds for IDOT Road Projects.
- c. Approval of Ordinance Eliminating the Office Of Collector. City Manager Jackson noted that he had an opportunity to discuss this item with the City Attorney and requested that it be removed from the agenda.

6. **PREVIOUSLY DISCUSSED ITEMS ON THIS EVENINGS COUNCIL AGENDA FOR REGULAR MEETING.** The following items were listed on the agenda for additional comment prior to the Regular City Council Meeting. Additional comments are noted in bold.

- a. *Zoning Variation and Fencing Variation for 240 Prairie Avenue-Oak Terrace School Proposed Parking Lot.*

- b. *ARC Recommendations of 610-638 Sheridan Road-Fort Sheridan Place.* **Alderman Hospodarsky noted residents' concerns regarding the signage (including temporary signage) and improvements and would like to see it tabled or sent back to the ARC. This would give the public an opportunity to come to the ARC meeting and comment at a public meeting. The Council agreed to table this item and send it back to the ARC. City Manager Jackson has offered to serve as the mediator.**
- c. *Grant Easement for 50 Pleasant Avenue, Highland Park Nursing and Rehabilitation Center.* **This is an easement for the water/sewer main.**
- d. *Recommendation of Special Committee Findings Relating to Property Located at 720 Sheridan Road.* **This will be tabled because City Manager Jackson is looking into whether or not there is an issue with the location of the sign and the water sewer main. If so, the sign may need to be relocated. The Department of Interior gave permission to put up the sign.**
- e. *ARC Recommendation of Signage Variation for 720 Sheridan Road.*
- f. *ARC Recommendation for Signage/Graphics for 532 Sheridan Road, The Mean Weiner.*
- g. *ARC Recommendation of Window Signage for 126 Washington Avenue, Family Dentistry of Highwood.*  
**Regarding items f and g, it was noted that signs were in place prior to approval and it has been recommended by the Finance Committee that there be an increase in the fine for putting up signs prior to authorization (recommendation was sent to ARC).**
- h. *Repeal of Ordinance 2009-0-11, Ordinance Amending the Traffic and Motor Vehicle Code of 1975 to Prohibit Parking on Euclid Court and Adjoining Cul-de-Sac.*
- i. *Resolution Reallocating 2009 Volume Cap To The Village of Buffalo Grove Clearing-house/Lake County Clearinghouse-Lake County Partners. (Time Sensitive).*
- j. *Resolution to Approve MFT Funds for IDOT Road Projects.*
- k. *Resolution Authorizing Release of Portions of the Closed Session Transcript from October 8, 2008.*
- l. *Dissolution of City collector Position.* **As noted earlier, this item will be deleted.**
- m. *Amendment to Ordinance 2008-0-17, An Ordinance Amending the Traffic and Motor Vehicle Code of 1975 to Amend Parking Restrictions On Green Bay Road.* **Alderman Linari clarified changes in the wording of the Ordinance and the rationale for the parking restrictions. Further discussion resulted in the suggestion for a stacked sign that clarifies 2 hour parking other than the parking restriction noted for Friday and Saturday.**

## 7. UNFINISHED BUSINESS

Alderman Linari noted the plantings around the AT&T boxes. As a reminder, AT&T paid for the cost of the landscaping.

- 8. **BILLS AND TREASURERS REPORT** – The Council reviewed the bills and treasurers report. City Manager Jackson noted that 1) he is holding the Baxter & Woodman bills until he can get more information and 2) he will audit the Commonwealth Edison charges.
- 9. **ADJOURN** – Alderman Bruni, seconded by Alderman Fiore, moved to adjourn the meeting. All Aldermen present voted aye. The motion carried. The meeting adjourned at 6:44 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk

Meeting of the City of Highwood City Council  
17 Highwood Avenue  
Highwood, Lake County, Illinois  
(847) 432-1924 phone  
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**City Council Meeting  
MINUTES  
April 21, 2009 Regular City Council Meeting  
7:30 p.m.**

1. CALL TO ORDER

Mayor Donofrio called the City Council Meeting to order at 7:30 p.m.

2. ROLL CALL

Present: Mayor Donofrio, Aldermen Pieri, Linari, Fiore, Pecaro, Bruni, Cahnmann and Hospodarsky

Absent: Murphy

Also present: S. Druktenis, City Clerk; R. Stefani, City Treasurer; G. Jackson, City Manager; Anne Marrin, Assistant City Manager; and D. Blondin City Attorney

3. PLEDGE TO THE FLAG

All in attendance recited the Pledge of Allegiance.

4. APPROVAL OF MINUTES

a. Alderman Linari moved for an approval of the minutes from the April 14, 2009 City Council Meeting and the April 14, 2009 Committee of the Whole Meeting. Alderman Hospodarsky seconded the motion. Upon a call of the roll the following voted:

|          |  |
|----------|--|
| Ayes:    | Linari, Pecaro, Bruni, Fiore, Pieri, and Hospodarsky |
| Abstain: | Cahnmann   |
| Nays:    | None   |
| Absent:  | Murphy   |

The motion carried.

b. The April 14, 2009, Executive Session Minutes are available in the City Manager's office for the Council's review.

5. SPECIAL BUSINESS

a. **2009-P-2** – A Proclamation Congratulating the Highland Park-Highwood Lion's Club on their 80<sup>th</sup> Anniversary. City Clerk Druktenis read the proclamation that Mayor Donofrio will be presenting to the Lion's Club at a later date.

b. Alderman Hospodarsky presented an overview of the work done by the Celebrate Highwood committee which included the objectives, activities to-date, going-in position, the logo, a brochure, banners, key dates and next steps. Alderman Hospodarsky will stay on the committee after he is no longer an Alderman.

- c. Announcement-Change of Location for City Council Meeting on May 5, 2009, to Highwood Recreation Center, 432 Green Bay Road, Highwood. This change is being made in anticipation of a large audience. There will be no Committee of the Whole Meeting on May 5th.

## 6. PUBLIC INPUT

- Mayor Donofrio indicated that he received a couple of requests that related to the Morningside Group and noted that there was no need to discuss this further at this time since during the Committee of the Whole Meeting the Council decided that this topic would be sent back to the ARC for further discussion.

## 7. CONSENT AGENDA

- a. Alderman Linari, seconded by Alderman Bruni, moved to remove the following items from the consent:
  1. Motion to Approve Recommendation and Other Considerations of 610-638 Sheridan Road, Fort Sheridan Place. *Will be sent back to ARC for additional consideration and public comment.*
  2. Approval of Recommendations of Special Committee Findings Relating to Property Located at 720 Sheridan Road. *Tabled for further review*
  3. Motion to Approve ARC Recommendation of Signage Variation for 720 Sheridan Road, Animal Medical Center at Fort Sheridan. *Tabled for further review*
  4. Motion to Approve Ordinance Eliminating the Office Of Collector. *Removed.*

Upon a call of the roll the following voted:

|          |   |
|----------|---|
| Ayes:    | Linari, Pecaro, Bruni, Fiore, Pieri, Cahnmann and Hospodarsky |
| Abstain: | None  |
| Nays:    | None  |
| Absent:  | Murphy  |

The motion carried.

- b. Alderman Hospodarsky, seconded by Alderman Pieri, moved to approve the remaining items on the consent agenda:
  1. **2009-O-16** – An Ordinance Granting Variations (Front Yard Setbacks) for the Property located at 240 Prairie (Oak Terrace School District 112 - Parking Lot).
  2. **2009-O-17** – An Ordinance Granting a Variation from the City of Highwood Appearance Code (240 Prairie Ave).
  3. **2009-R-4** – A Resolution Granting a Utility Easement in the Vicinity of 50 Pleasant Avenue, Highwood, Illinois (Highland Park Nursing and Rehabilitation Center).
  4. **2009-R-5**– A Resolution Accepting a Grant of Public Utility Easement in the Vicinity of 50 Pleasant Ave., Highwood, Illinois (Highland Park Nursing and Rehabilitation Center).
  5. Approval of ARC Recommendation for Signage/Graphics for 532 Sheridan Road, The Mean Weiner.
  6. Approval of ARC Recommendation of Window Signage for 126 Washington Avenue, Family Dentistry of Highwood.
  7. **2009-O-18** – An Ordinance Repealing Ordinance 2009-0-11 and amending the Traffic and Motor Vehicle Code Related to Parking on Euclid Court and Adjoining Cul-de-sac.
  8. **2009-R-6** – A Resolution Reallocating 2009 Volume Cap to the village of Buffalo Grove IL (Lake County Clearinghouse-Lake County Partners).

9. **2009-R-3** - A Resolution for Maintenance of Streets and Highways by Municipality under the Illinois Highway Code (MFT Funds for IDOT Road Projects).
10. **2009-R-2** – A Resolution Authorizing Release of Portions of the Closed Session Transcript from October 8, 2008.
11. **2009-O-19** – An Ordinance Amending the Traffic and Motor Vehicle Code of 1975 to amend Parking Restrictions on Green Bay Road. As discussed during the Committee of the Whole Meeting, it was noted that the addition of a stacked sign to further explain parking restrictions for times other than Friday and Saturday night from 5-9 p.m. will be added.

Upon a call of the roll the following voted:

Ayes: Linari, Pecaro, Bruni, Fiore, Pieri, Cahnmann and  
Hospodarsky  
Abstain: None  
Nays: None  
Absent: Murphy

The motion carried.

8. APPROVAL OF BILLS – Alderman Pieri, seconded by Alderman Hospodarsky, moved to approve the bills as presented by City Treasurer Stefani. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore, and  
Hospodarsky  
Abstain: None  
Nays: None  
Absent: Murphy

The motion carried.

9. TREASURER'S REPORT – Alderman Bruni, seconded by Alderman Linari, moved to approve the Treasurer's report for the month of March 2009 as presented by City Treasurer Stefani. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore, and  
Hospodarsky  
Abstain: None  
Nays: None  
Absent: Murphy

The motion carried.

#### 9. ALDERMAN/COMMITTEE REPORTS

- b. Finance Committee – The next meeting will be on May 11 at 5 p.m. Higher fees for ARC code infractions were discussed at the last Finance Committee and the recommendation was forwarded to the ARC.
- c. Alderman Linari noted the landscaping that was done around the AT&T boxes and that this was done within the allotted money provided by AT&T (\$1,500 per box).

10. ADJOURN - Alderman Bruni, seconded by Alderman Pieri, motioned to adjourn the meeting. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, and Fiore

Abstain: None  
Nays: Pecaro, Hospodarsky  
Absent: Murphy

The motion carried.

It was noted that a member of the audience made a request to address the Council. Aldermen Pieri and Bruni rescinded their motion.

11. Alderman Linari, seconded by Alderman Pecaro, moved to waive the council rules to allow for public comment at this time.

Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Pecaro, Bruni, Fiore, and  
Hospodarsky  
Abstain: None  
Nays: None  
Absent: Murphy

The motion carried.

12. PUBLIC COMMENT

- a. The attorney for Morningside Group requested clarification on why the matter was being sent back to the ARC. City Attorney Blondin clarified that the item was being sent back to the ARC for further discussion since there was a concern that the public may not have had the opportunity to participate in the discussion. Technically, appropriate notice was provided but it has since come to the City's attention that there is significant public interest and the Council is asking the ARC to take public input.
- b. Ralph Pfaff, a resident of Ft. Sheridan, thanked the Council for sending the matter back to the ARC.

13. ADJOURN - Alderman Bruni, seconded by Alderman Pieri, motioned to adjourn the meeting. All Aldermen present voted aye. The meeting adjourned at approximately 8:15 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk