



CITY OF HIGHWOOD

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City Council Meeting
MINUTES
September 16, 2008 Regular City Council Meeting
7:30 p.m.

1. **CALL TO ORDER**

Mayor Donofrio called the City Council Meeting to order at 7:50 p.m.

2. **ROLL CALL**

Present: Mayor Donofrio, Aldermen Pieri, Linari, Pecaro, Fiore, Cahnmann, Bruni, Murphy and Hospodarsky.

Absent: None

Also present: S. Druktenis, City Clerk; R. Stefani, City Treasurer; G. Jackson, City Manager; A. Marrin, Assistant City Manager; J. Harding, Director of Community Development and Water Distribution and M. Zimmermann, City Attorney.

3. **PLEDGE TO THE FLAG**

All in attendance recited the Pledge of Allegiance.

4. **SPECIAL BUSINESS**

- a. **2008-P-1 – PROCLAMATION- ILLINOIS STUDENTS VOTE MONTH** – Alderman Linari, seconded by Alderman Hospodarsky, moved to approve a Proclamation noting Illinois Students Vote Month. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

City Clerk Druktenis read the Proclamation.

- b. **Recognition: Oak Terrace School “Home Front Hero Award”** – Recognition was given to Oak Terrace School representatives and children for being a recipient of the Home Front Hero Award on September 7, 2008 in recognition of their efforts in raising money to purchase phone cards for those deployed, their send off of troops, etc.

5. **APPROVAL OF MINUTES** – The approval of the September 2, 2008 Committee of the Whole Minutes and the September 2, 2008 City Council Minutes are tabled since the minutes were not available for Council's review.

6. PUBLIC FORUM:

- Paula Bernstein asked if any aldermen attended an Administrative Hearing. She noted that Highland Park established a Hearing System in 2000 and noted the types of violations they take to this committee. She does not agree with what Highwood intends to take on (court hearing). Regarding Highwood Lanes, she noted that she is part of the Zoning Committee and the proposal is a problem. She felt solar lanterns on posts, not redoing the pavement and a possible chain locked fence are all against our code. Regarding the ethics ordinance, she feels that the Council needs to disclose if someone that comes before the Council has a relationship with the Council. Regarding the new wine and beer license, the Council would be passing an establishment that has not gotten a State License yet and it is a change of use and needs to go to the Zoning Board. The City already has an Ordinance that says all buildings which change will need to provide for an automatic sprinkler. The business in this instance will change from retail to serving liquor and food and there is no parking.
- Lisa Cervac asked if item #8 on the consent agenda is a referral. The answer is yes and it was noted that it is under the consent agenda for consideration by mistake.
- Marcia Burke, discussed item#5 on the consent agenda and commented as follows: 1) when was it discovered that the appropriation was missing? 2) noted problem with the appropriation process, 3) if no appropriation for the library, has City been giving money to the library and will item #5 on the consent agenda fix this? 4) regarding all monies previously appropriated, how much money has been transferred this year so far compared to last year, 5) where did the \$315,000 come from and can we get more to fix the roads? 6) are we not subject to the library cap? She noted that she has additional questions that she will email to the City Manager and Council.
- Jason Hilkovitch, noted the restoration work at Ft. Sheridan were the golf course was suppose to be built and indicated that he is opposed to the golf course and feels it should be maintained as a preserve for all to enjoy.
- Joe Passini complimented the Council for correcting a parking shortfall mistake from six years ago. Mr. Passini also noted a “raffle at the Rec” fundraiser on November 22 to generate funds for improvements at the Recreation Center. He also noted that the golf course is not going to be part of the bonding for the referendum in November and that 3% of property taxes go to the Forest Preserve.
- Mayor Donofrio thanked Mr. Passini for his donation and maintenance of the flowers throughout the City.

7. **MAYOR’S REPORT:** Mayor Donofrio read letters from business owners (G & G Grocery and Cooling Station) thanking the Council for the 30 minute parking in front of their stores.

8. CITY TREASURER’S REPORT:

- a. Treasurer’s Report - Alderman Bruni, seconded by Alderman Pieri, moved for an approval of the Treasurer’s Report for the month of August 2008 as read by City Treasurer Stefani. Upon a call of the roll the following voted:

Ayes:	Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore, Hospodarsky
Abstain:	None
Nays:	None
Absent:	None

The motion carried.

- b. Approval of Bills - Alderman Pecaro seconded by Alderman Bruni, moved for an approval of the Bills as read by City Treasurer Stefani. Following further discussion and since the bills were not on the agenda, the approvals of the bills were tabled. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

9. REPORTS FROM THE ALDERMEN:

- a. The Finance Committee met at 5:00 p.m. on Monday, September 15, 2008. The front door was inadvertently locked and Aldermen Pecaro apologized for the oversight and noted that minutes of the meeting will be available.
- b. There is a 4th Ward meeting tentatively scheduled for October 16, 2008.

10. CITY MANAGERS'S REPORT:

- a. Alderman Linari, seconded by Alderman Bruni, moved to place the Diambri versus the City of Highwood order (based upon the terms discussed during executive session) on this evening's agenda and to place it on the October 7, 2008 meeting agenda for ratification. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

- b. City Manager Jackson provided an update as follows: 1) he has started working on a budget to be presented to the Finance Committee in October, 2) HR management has been centralized, 3) he has met with the Chamber of Commerce and Lions Club and 4) has been working on property casualty insurance. Mr. Jackson also noted that the Police and Fire reports are included in the Council's materials and thanked the Public Works for their efforts during the flooding this past weekend.

c. Building Department:

ARC Committee Approvals:

1. Alderman Pecaro, seconded by Alderman Fiore, moved to approve the Outdoor Court Yard for Highwood Lanes 210 Greenbay Rd. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

2. Alderman Cahnmann, seconded by Alderman Hospodarsky, moved to approve the Ft. Sheridan Square 700 / 800 Block Sheridan Road Monument Sign Modifications. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky

Abstain: None
Nays: None
Absent: None

The motion carried.

3. Alderman Bruni, seconded by Alderman Pecaro, moved to approve the Café Pettopia Signage 848 Sheridan Rd. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

4. **2008-O-34 – An Ordinance Granting Variation from the City of Highwood Appearance Code** - Alderman Bruni, seconded by Alderman Pieri, moved to approve the awning variation for Sugar River Collections (325 Waukegan Ave). Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

5. Alderman Hospodarsky, seconded by Alderman Murphy, moved to table the Lake Forest Lamp and Shade, 742 Sheridan Rd. appeal to City Council to Waive Unified Signage Requirements As Per Section 7.5.1 of the Appearance Review Code. It was noted that City Manager Jackson will bring a recommendation to the Council and will not enforce the signage requirement until a decision is made. Also, the petitioner requested that the realtor sign be removed and the landlord will be notified. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

6. Alderman Bruni, seconded by Alderman Pieri, moved for an approval of the Cellar Gate Wine and Market Awning, 524 Sheridan Rd. It was noted that approval of the awning and/or liquor license does not grant Certificate of Occupancy. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None

Absent: None

The motion carried.

7. Alderman Linari, seconded by Alderman Bruni, moved to approve the Clucker's Charcoal Chicken Signage, 758 / 760 Sheridan Rd. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky

Abstain: None

Nays: None

Absent: None

The motion carried.

8. Alderman Linari, seconded by Alderman Pecaro, moved to refer the following Referrals To The Zoning Board of Appeals:
- a. 44 Maple Ave. Request For Side Yard Set Back and Lot Area Variation to Construct An Enclosed Porch As Per Sections 5.5.5.2 and 5.5.3.1
 - b. 524 Sheridan Rd. Request for Parking Short Fall Variation for 7(Seven Parking Spaces) and Assessment In Lieu of Parking Spaces As Per Sections 7.5.2.1 Minimum Requirements and 7.5.4. Assessment in Lieu of Parking of \$1500.00 Per Space As Per Fee Ordinance 2007-0-28

Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky

Abstain: None

Nays: None

Absent: None

The motion carried.

10. **CONSENT AGENDA** – It was agreed that the items on the consent agenda would be considered individually.

- a. **2008-O-28 – Ordinance Providing for a Capital Improvement Planning Committee for The City of Highwood, Lake County, Illinois.** Alderman Pecaro, seconded by Alderman Hospodarsky, moved to approve the Ordinance Providing for a Capital Improvement Planning Committee for The City of Highwood, Lake County, Illinois. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky

Abstain: None

Nays: None

Absent: None

The motion carried.

- b. **2008-O-29 - Vehicle and Impoundment Ordinance and 2008-O-30 - An Ordinance Establishing The City of Highwood Administrative Hearing System.** Alderman Linari, seconded by Alderman Bruni, moved to approve a Vehicle and Impoundment Ordinance and an

Ordinance Establishing The City of Highwood Administrative Hearing System. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Fiore,
Hospodarsky
Abstain: None
Nays: Murphy
Absent: None

The motion carried.

- c. **An Ordinance Amending The City of Highwood Liquor Control Ordinance Establishing the Class 8 License, License Fees and Number of Licenses.** There was a consensus that this item be tabled.

- d. **2008-O-32 - An Ordinance Authorizing a Supplemental Appropriation of Previously Unappropriated Funds and Amending the Annual Appropriations Ordinance for the City of Highwood, Lake County, Illinois for the Fiscal Year Beginning the 1st Day of May 2008 and Ending the 30th Day of April 2009.** Alderman Linari, seconded by Alderman Pecaro, moved to approve An Ordinance Authorizing a Supplemental Appropriation of Previously Unappropriated Funds and Amending the Annual Appropriations Ordinance for the City of Highwood, Lake County, Illinois for the Fiscal Year Beginning the 1st Day of May 2008 and Ending the 30th Day of April 2009. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

- e. **2008-O-31 - An Ordinance Amending the Traffic and Motor Vehicle Code of 1975 To Provide for One-Way Traffic on Lockard Lane.** Alderman Linari, seconded by Alderman Bruni, moved to approve An Ordinance Amending the Traffic and Motor Vehicle Code of 1975 To Provide for One-Way Traffic on Lockard Lane. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

- f. **2008-R- 24 - A Resolution Expressing The City of Highwood's Support for the Construction for a Golf Course at Ft. Sheridan.** Alderman Hospodarsky, seconded by Alderman Linari, moved to approve a Resolution Expressing The City of Highwood's Support for the Construction for a Golf Course at Ft. Sheridan. Upon a call of the roll the following voted:

Ayes: Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore,
Hospodarsky
Abstain: None
Nays: None
Absent: None

The motion carried.

- g. **126 Washington Avenue Request for Special Use Permit For Medical and Dental Facility as per Section 5.9.3 of The Zoning Code.** Alderman Linari, seconded by Alderman Pecaro, moved to refer 126 Washington Avenue Request for Special Use Permit For Medical and Dental Facility to the Zoning Board. Upon a call of the roll the following voted:

Ayes:	Pieri, Linari, Cahnmann, Bruni, Pecaro, Murphy, Fiore, Hospodarsky
Abstain:	None
Nays:	None
Absent:	None

The motion carried.

11. OLD BUSINESS

- a. Funding for Chamber of Commerce Harvest Day Event \$6000.00 – The Chamber of Commerce has decided not to move forward with the Harvest Day event.
- b. Comcast Franchise Agreement Renewal – tabled
- c. North Shore Gas Renewal - tabled

12. NEW BUSINESS

- a. Alderman Fiore noted that 246 High St. will be discussed at the next Zoning Meeting
- b. City Manager Jackson noted that there are energy grants available for low-income residents. The information will be made available on the website.

13. **ADJOURN** – Alderman Cahnmann, seconded by Alderman Hospodarsky, motioned to adjourn the meeting. All Aldermen voted aye. The meeting adjourned at 10:40 p.m.

Respectfully Submitted,

Susan Druktenis - City Clerk