



**CITY OF HIGHWOOD
COMMITTEE OF THE WHOLE MEETING
CITY HALL COUNCIL CHAMBERS
Tuesday April 20, 2010
6:00 P.M.**

1. Call to Order

2. Roll Call

3. Executive Session

4. Any Action Necessary Coming Out of Executive Session

5. Approval of Minutes

- 5.1 Committee of the Whole Meeting Minutes, April 6, 2010
- 5.2 Regular City Council Meeting Minutes, April 6, 2010.
- 5.5 Executive Session Minutes, February 16, 2010.

6. Appointments

None

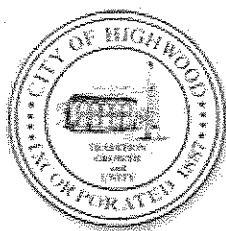
7. Review and Approval of Bills

8. Special Business

- 8.1 Presentation by NSSRA-Craig Culp Presenting.

9. New Business

- 9.1 Discussion of Signage proposal for business located at 495 Sheridan Road, Dee's Coffee. (Jeff Harding).
- 9.2 Discussion of request by the Highwood Bocce Club for the removal of trees and roof improvements located at 440 Bank Lane. (Jeff Harding).
- 9.3 Discussion of an Ordinance for Pre-taxation of the Firefighters' Pension Fund. (Treasurer Lenzini).
- 9.4 Discussion of an Ordinance for Pre-taxation of the Police Pension Fund. (Trish Lenzini).



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10. Old Business

- 10.1 Discussion of Items Listed on Council Agenda for Action at the Regular Council Meeting:
- 10.1.1 *Motion to Approve a Contract between the City of Highwood and City Markets, Inc. for the Purpose of Producing a Street Market Festival. (Alderman Falberg).*
 - 10.1.2 *Motion to Approve a Contract between the City of Highwood and TDS for a new municipal telephone system. (Staff).*
 - 10.1.3 *Motion to Approve an Amended Lease with the Highwood Bocce Club (Staff).*
 - 10.1.4 *Motion to Approve a Contract with McHenry Analytical Laboratory for Water Testing for the period July 1, 2010-June 30, 2011(Jeff Harding).*
 - 10.1.5 *Approval of Health Insurance Renewal with VITI Insurance.(Alderman Fiore).*
 - 10.1.6 *Motion to Approve Signage for Subway Restaurant located at 818 Sheridan Road (Jeff Harding).*
 - 10.1.7 *Resolution No. 2010-_____. A motion to Approve a Resolution Reallocating the 2010 Volume Cap for the Illinois Private Activity Bond Allocation to the Lake County Clearing House Located in the Village of Buffalo Grove (Anne Marrin).*
 - 10.1.8 *Approval of Fiscal Year 2010-2011 Annual Budget.*
 - 10.1.9 *Motion to Approve an Ordinance Establishing a Line of Credit. (Stephanie Hannon-Finance).*
- 10.2 Discussion of the Water Study and Rate Increase. (City Manager)
- 10.3 Discussion of an Ordinance Placing a Moratorium on the Accrual and Collection of Parking Shortfall Fees. (Alderman Falberg)
- 10.4 Discussion of an Ordinance Increasing Ambulance Fees. (Deputy Chief Ron Pieri).

11. Adjournment



**CITY OF HIGHWOOD
REGULAR COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
April 20, 2010
7:30 P.M.**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Minutes

4.1 Committee of the Whole Meeting Minutes, April 6, 2010.

4.2 Regular City Council Meeting Minutes, April 6, 2010.

4.3 Executive Session Minutes, February 16, 2010.

5. Special Business

None

6. Appointment

7. Review and Approval of Bills.

8. Public Input for Items Not On the Agenda

9. Mayor's Report

10. City Manager's Report.

11. Committee Reports

11.1 Finance Committee (Treasurer Trish Lenzini).

11.2 Parks and Recreation Committee (Alderman Fiore).

11.3 Special Events/Public Outreach Committee (Alderman Falberg).

11.4 Red Center Board Report (Aldermen Bruni).

12. Treasurer's Report

13. Clerk's Report



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14. Action Items

- 14.1 Motion to Approve Contract between the City of Highwood and City Markets, Inc. for the Purpose of Producing a Street Market Festival (Formally Known as the Parisian Market). (Alderman Falberg.)
SUMMARY: Contract for a production company to produce and oversee the City's Special Event formally known as the Parisian Market, and now named Highwood Street Market Festival.
- 14.2 Motion to Approve a Contract between the City of Highwood and TDS for a new municipal phone system. (Staff)
SUMMARY: Several bids were presented to Council at the previous COW in April and the award was to TDS for a savings of \$500.00 per month on the phone bill.
- 14.3 Motion to Approve an Amended Lease with the Highwood Bocce Club. (Staff)
SUMMARY: The Bocce Club requested a revision addressing specific language defining membership in greater detail.
- 14.4 Motion to Approve a Contract with McHenry Analytical Laboratory for Water Testing for the period of July 1, 2010 –June 30, 2011. (Jeff Harding)
SUMMARY: Renewal of annual contract for mandatory water testing per the IEPA and NPDES permits.
- 14.5 Motion to approve New Health Insurance Proposal with VITI Insurance for May 1, 2010 to April 30, 2011. (Greg Jackson)
- 14.6 Motion to Approve Signage for Subway Restaurant located at 818 Sheridan Road. (Jeff Harding)
SUMMARY: Approval of the recommendation of the ARC Committee for new signage at the Subway location.
- 14.7 Resolution No. 2010-_____. A Resolution Reallocating the 2010 Volume Cap for the Illinois Private Activity Bond Allocation to the Lake County Clearing House Located in the Village of Buffalo Grove. (Anne Marrin)
SUMMARY: This is the required yearly roll over to the clearing house for funds Highwood has not been able to use. The clearing house allows the City to roll over the money into a pool for Lake County municipalities where they may later use them for development projects.
- 14.8 Approval of Fiscal Year 2010-2011 Annual Budget.
- 14.9 Ordinance No. 2010-_____. An Ordinance Establishing a Line of Credit. (Hannon-Jackson)

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15. Old Business

None

- 16. New Business** (Unless otherwise noted, the following items are for "First Reading". Note - Pursuant to Council Rules First Reading may be waived and final action taken on any of these items upon a majority vote of the City Council.

17. Executive Session

None

18. Adjournment