



**CITY OF HIGHWOOD
COMMITTEE OF THE WHOLE MEETING
CITY HALL COUNCIL CHAMBERS**

**Tuesday June 1, 2010
6:00 P.M**

- 1. Call to Order**
- 2. Roll Call**
- 3. Executive Session**
- 4. Any Action Necessary Coming Out of Executive Session**
- 5. Approval of Minutes**
 - 5.1 Committee of the Whole Meeting Minutes May 18, 2010
 - 5.2 Regular City Council Meeting Minutes, May 18, 2010.
 - 5.3 Executive Session Minutes, February 16, 2010.
 - 5.4 Executive Session Minutes, April 26, 2010.
 - 5.5 Executive Session Minutes, April 28, 2010.
 - 5.6 Executive Session Minutes May 4, 2010.
 - 5.7 Executive Session Minutes, May 18, 2010.
- 6. Appointments**
 - 6.1 Discussion of Library Board Vacancies.
- 7. Special Business – None**
- 8. New Business**
 - 8.1 Review and Discussion of Proposal from M.E. Simpson, Co, Inc. for Leak Detection for the City of Highwood (Alderman Harpster).
 - 8.2 Review and Discussion of Ordinance 2000-0-48 Telecommunications Revenue (Stephanie Hannon).
 - 8.3 Discussion of Revenue Sources and Review of Utility Ordinances. (Treasurer Lenzini).
 - 8.4 Review and Discussion of Amendment to the SWALCO Intergovernmental Agreement (Alderman Harpster).
 - 8.5 Review and Discussion of City Manager Ordinance. (Mayor Pecaro).
 - 8.6 Discussion of Responsibilities of Elected Officials. (Alderman Murphy-Pieri, Cahnmann, Sepulveda).
 - 8.7 Discussion of Outstanding Bills. (Alderman Murphy-Pieri, Cahnmann, Sepulveda).
 - 8.8 Discussion of RFQ's for legal Services. (Mayor Pecaro).
 - 8.9 Approval to Obtain Remaining Line of Credit to Pay Bills (\$200,000).



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9. Old Business

9.1 Discussion of Items Listed on Council Agenda for Action at the Regular Council Meeting:

9.1.1 *Approval of an Ordinance Correcting Telecommunication Fees under Ordinance No. 2002-0-48 Effective January 1, 2011.*

9.1.2 *Approval of an Ordinance Repealing the City Manager Ordinance.*

9.1.3 *Ordinance Revising Water and Sewer Fees.*

9.1.4 *Approval of an Agreement with M.E. Simpson Co., Inc. for Leak Detection for the City of Highwood.*

9.1.5 *Approval of an Agreement with Melinda Fox for Website Maintenance Service.*

9.1.6 *Approval of Window Signage located at 548 Sheridan Road, Nueva Hair Salon.*

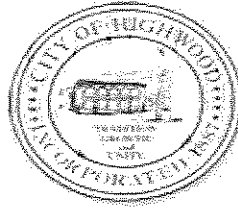
9.1.7 *Approval of Fiscal Year 2010-2011 Annual Budget.*

9.2 Discussion and Review of Employee Health Care Options. (Alderman Fiore).

9.3 Discussion of Vehicle Sticker Late Fees. (Alderman Murphy-Pieri).

9.4 Discussion of Comcast alternatives for broadcasting. (Anne Marrin).

11. Adjournment



**CITY OF HIGHWOOD
REGULAR COUNCIL MEETING
CITY HALL COUNCIL CHAMBERS
June 1, 2010
7:30 P.M.**

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Approval of Minutes

- 4.1 Committee of the Whole Meeting Minutes, May 18, 2010.
- 4.2 Regular City Council Meeting Minutes, May 18, 2010.
- 4.3 Executive Session Minutes, February 16, 2010.
- 4.4 Executive Session Minutes, April 26, 2010.
- 4.5 Executive Session Minutes, April 28, 2010.
- 4.6 Executive Session Minutes, May 4, 2010.
- 4.7 Executive Session Minutes, Special Meeting, May 18, 2010.

5. Special Business

6. Appointments

None.

7. Public Input for Items Not On the Agenda

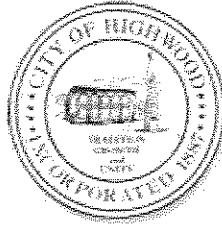
8. Mayor's Report

9. Committee Reports

- 9.1 Long Term Planning Committee (Alderman Harpster).
- 9.2 Special Events Committee (Alderman Falberg).

10. Treasurer's Report

11. Clerk's Report



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12. Action Items

- 12.1 Ordinance No. 2010-_____. An Ordinance Correcting Telecommunication Fees under Ordinance 2002-0-48, Effective January 1, 2011.
SUMMARY: The ordinance tax for telecommunications was never put in place with the State of Illinois. The state requires that the city pass an new ordinance with the corrected tax.
- 12.2 Ordinance No. 2010-_____. An Ordinance Repealing Ordinance No. 2008-0-34, an Ordinance Creating a City Manager Position.
SUMMARY: A repeal of the ordinance and re-creation of a City Administrator Position.
- 12.3 Ordinance No. 2010-_____. An Ordinance Adopting Revised Water and Sewer Rates.
SUMMARY: Tabled at the May 18, 2010 meeting due to questions regarding the rates and rate structure.
- 12.4 Approval of an Agreement with M.E. Simpson Co., Inc. for Leak Detection for the City of Highwood.
SUMMARY: The city Public Works Department and the Long Term Planning Committee moved forward with this program for leak detection in order to better plan the infrastructure repair and priorities throughout the city.
- 12.5 Approval of Agreement with Lindy Fox for Website Maintenance.
SUMMARY: An agreement to update and upgrade the city's website. Council requested a formal pricing determination at the May 18, 2010 COW.
- 12.6 Approval of Fiscal Year 2010-2011 Annual Budget.
SUMMARY: Annual approval of yearly budget.

13. Old Business

- 13.1 New Health Insurance Proposal with VITI Insurance for June 1, 2010 to June 1, 2011. (Alderman Fiore).
SUMMARY: Annual renewal of Employee Health Care Benefit Package. Sent back to committee for further review and options.
- 13.2 Discussion of Vehicle Sticker Late Fees. (Alderman Murphy-Pieri).
SUMMARY: An Ordinance amending the fee schedule needs to be updated to reflect the increase in late fees.
- 13.3 Discussion of Comcast Broadcast and alternatives for viewers. (Anne Marrin).

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14. New Business (Unless otherwise noted, the following items are for "First Reading". Note - Pursuant to Council Rules First Reading may be waived and final action taken on any of these items upon a majority vote of the City Council.

14.1 Approval to Obtain Remaining Line of Credit to Pay Bills (\$200,000).

15. Executive Session

16. Any Action Necessary Coming out of Executive Session.

17. Adjournment