



**CITY OF HIGHWOOD  
COMMITTEE OF THE WHOLE MEETING  
CITY HALL COUNCIL CHAMBERS**

**Tuesday May 18, 2010  
6:00 P.M**

- 1. Call to Order**
- 2. Roll Call**
- 3. Executive Session**
- 4. Any Action Necessary Coming Out of Executive Session**
- 5. Approval of Minutes**
  - 5.1 Committee of the Whole Meeting Minutes May 4, 2010
  - 5.2 Regular City Council Meeting Minutes, May 4, 2010.
  - 5.3 Executive Session Minutes, February 16, 2010.
  - 5.4 Executive Session Minutes, Special Meeting, April 26, 2010.
- 6. Appointments**
  - 6.1 Chief Lou Rossi and Deputy Chief Ron Pieri to the ETSB (911) Board.
- 7. Review and Approval of Bills**
- 8. Special Business** – Presentation of the United States Postal Service regarding Highwood Post Office. (Regular Meeting).
- 9. New Business**
  - 9.1 Discussion of Window Signage Proposal for Nueva Imagine Hair Salon located at 548 Sheridan Road. (Jeff Harding).
  - 9.2 Discussion of CPAC Committee needs and request for funding signage related to the preparation of the City's Master Plan. (Chuck Wixom, Chairman).
  - 9.3 Discussion of an Agreement with Lindy Fox for Website maintenance. (Mayor Pecaro).
  - 9.4 Discussion of Revenue Sources and Review of Utility Ordinances. (Treasurer Lenzini).
  - 9.5 Discussion of Funding Awards and Projects. (Deputy Chief Ron Pieri, Anne Marrin, Jeff Ponsi).
  - 9.6 Discussion of Late Fees for past due Stickers. (Alderman Murphy-Pieri).



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**10. Old Business**

10.1 Discussion of Items Listed on Council Agenda for Action at the Regular Council Meeting:

*10.1.1 Motion to Approve a Variation Ordinance for Maria's Bakery Awning located at 410 Sheridan Road.*

*10.1.2 Motion to Approve a Variation Ordinance for Bill Rutherford's Hair Salon located at 400 Sheridan Road.*

*10.1.3 Motion to Approve an Ordinance Placing a Moratorium on the Accrual and Collection of Parking Shortfall Fees. (Alderman Falberg).*

*10.1.4 Motion to Approve an Ordinance Increasing Ambulance Fees. (Deputy Chief Ron Pieri).*

*10.1.5 Approval of Application of Indirect Rates by Department. (Treasurer Lenzini).*

*10.1.6 Approval of Fiscal Year 2010-2011 Annual Budget.*

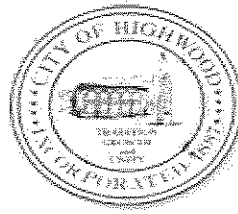
10.2 Discussion of City Officials Cutting Salary to One Dollar per Quarter. (Alderman Cahnmann).

10.3 Discussion of Comcast Meeting Broadcasts on Public Access and Cost of Intergovernmental Agreement with Highland Park. (Anne Marrin).

10.4 Discussion of an Ordinance Revising Water and Sewer Fees. (Treasurer Lenzini).

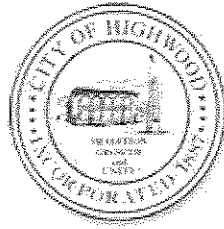
10.5 Discussion and Review of Employee Health Care Options. (Alderman Fiore).

**11. Adjournment**



**CITY OF HIGHWOOD  
REGULAR COUNCIL MEETING  
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May 18, 2010  
7:30 P.M.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Minutes**
  - 4.1 Committee of the Whole Meeting Minutes, May 4, 2010.
  - 4.2 Regular City Council Meeting Minutes, May 4, 2010.
  - 4.3 Special Council Meeting Minutes April 28, 2010
  - 4.4 Executive Session Minutes, February 16, 2010.
  - 4.5 Executive Session Minutes, Special Meeting, April 26, 2010.
- 5. Special Business**
  - 5.1 Presentation by the United States Postal Service (USPS) regarding the Highwood Post Office.
- 6. Appointments**
  - 6.1 Chief Rossi and Deputy Chief Pieri to ETSB Board (911 Board).
- 7. Review and approval of Bills**
- 8. Public Input for Items Not On the Agenda**
- 9. Mayor's Report**
- 10. Committee Reports**
  - 10.1 Finance Committee (Treasurer Lenzini).
  - 10.2 Public Safety Committee (Alderman Cahnmann).
- 11. Treasurer's Report**
- 12. Clerk's Report**



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**13. Action Items**

- 13.1 Ordinance No. 2010-\_\_\_\_\_. An Ordinance Granting a Variation from the City of Highwood Appearance Code for 410 Sheridan Road (Maria's Bakery).  
**SUMMARY:** After a public hearing and review by the ARC committee an affirmative recommendation was forwarded to the Council for final approval.
- 13.2 Ordinance No. 2010-\_\_\_\_\_. An Ordinance Granting a Variation from the City of Highwood Appearance Code for 400 Sheridan Road (Bill Rutherford's Hair Salon).  
**SUMMARY:** Variation needed as the word counted exceeded limit; list of services offered was on the sign; lettering was not in black. Council had no objections at May 4, 2010 Cow.
- 13.3 Ordinance No. 2010-\_\_\_\_\_. An Ordinance Placing a Moratorium on the Accrual and Collection of Parking Shortfall Fees. (Alderman Falberg).
- 13.4 Ordinance No. 2010-\_\_\_\_\_. An Ordinance Amending the City of Highwood Fee Schedule to Increase Ambulance Fees.  
**SUMMARY:** Requested by Deputy Chief Pieri to bring Highwood's rates up to market levels. Will not negatively impact Highwood residents.
- 13.5 Approval of Indirect Rates by Department. (Treasurer Lenzini).  
**SUMMARY:** Rates used to charge for city expenditures for all departments.
- 13.6 Approval of Fiscal Year 2010-2011 Annual Budget.  
**SUMMARY:** Annual approval of yearly budget.

**14. Old Business**

- 14.1 New Health Insurance Proposal with VITI Insurance for June 1, 2010 to June 1, 2011. (Alderman Fiore).  
**SUMMARY:** Annual renewal of Employee Health Care Benefit Package. Sent back to committee for further review and options.
- 14.2 An Ordinance Adopting Revised Water and Sewer Rates.  
**SUMMARY:** Tabled at the May 4, 2010 meeting due to questions regarding the rates and rate structure.

**15. New Business** (Unless otherwise noted, the following items are for "First Reading". Note - Pursuant to Council Rules First Reading may be waived and final action taken on any of these items upon a majority vote of the City Council.

- 15.1 Approval of Execution of a contract for Energy Efficient Lighting.  
15.2 Approval of Agreement with Lindy Fox for Website Maintenance.

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**16. Executive Session**

**17. Any Action Necessary Coming out of Executive Session.**

**18. Adjournment**