

**NOTICE OF A REGULAR MEETING OF THE  
HIGHWOOD POLICE PENSION FUND  
BOARD OF TRUSTEES**

The Highwood Police Pension Fund Board of Trustees will conduct a special meeting via video and teleconference on **Thursday, January 6, 2022 at 8:30 a.m.** in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)), amended by Public Act 101-0640 (Government Emergency Administration Act) as the result of the State's disaster declaration regarding the COVID-19 pandemic and the Board President's determination that an in-person meeting is not practical or prudent, for the purposes set forth in the following agenda:

**Members of the public may monitor the meeting by joining the conference call as follows:**

1. Download Zoom application to your wireless device or PC
2. Select "Join a Meeting"
3. Enter the meeting ID: 849 3854 8819
4. Enter the Password: 540212

**AGENDA**

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
  - a. October 7, 2021 Regular Meeting
  - b. Semi-Annual Review of Closed Session Meeting Minutes
5. Accountant's Report – Sikich, LLP
  - a. Monthly Financial Report
  - b. Presentation and Approval of Bills
  - c. Additional Bills, if any
6. Investment Report – Sawyer Falduto Asset Management, LLC
  - a. Quarterly Investment Performance Review
  - b. Investment Policy – Review and Update as Needed
  - c. Review/Approve Amendment to Fee Schedule
  - d. Post Consolidation Services Proposal
  - e. Consolidation Related Matters
7. Communications and Reports
  - a. Submission of Required Filers for Statements of Economic Interest
  - b. Confirmation of Tax Levy for Fund in City Levy Ordinance
8. Illinois Police Officer Pension Investment Fund (IPOPIF) (March 1<sup>st</sup> Tranche)
  - a. Notice of Asset Transfer Date
  - b. Review of IPOPIF Checklist
  - c. Review/Approval of Resolution Appointing Authorized Agents
  - d. Review/Approval of Transfer Notice Letter to Investment Advisor and Custodian
  - e. Review of Cash Flow Projections
  - f. Review/Approval of Transition Cash Retention
  - g. Identification of Local Account(s) for Cash
  - h. Amendments to and Future Termination of Investment Professional and Custodial Agreements
  - i. Status of *Arlington Heights PPF v. Pritzker*
9. Applications for Membership/Withdrawals from Fund
10. Applications for Retirement/Disability Benefits
11. Old Business
  - a. Status of Bessinger IMRF Service Transfer Application
12. New Business
  - a. Review Trustee Term Expirations and Election Procedures
  - b. Approve Ottosen Engagement Letter and Retainer for 2022-2023
  - c. Servicer Certification from Illinois Finance Entities Review/Approve Resolution Authorizing Signatory Authority
13. Attorney's Report – Ottosen DiNolfo
14. Trustee Training Updates
  - a. Status of Trustee Training Hours
  - b. Approval of Trustee Training Registration Fees and Reimbursable Expenses
15. Closed Session, if needed
16. Adjournment