

# NOTICE OF A REGULAR MEETING OF THE HIGHWOOD FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES

The Highwood Firefighters' Pension Fund Board of Trustees will conduct a regular meeting via video and teleconference on **Thursday, April 8, 2021 at 7:00 a.m.** in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)), amended by Public Act 101-0640 (Government Emergency Administration Act) as the result of the State's disaster declaration regarding the COVID-19 pandemic and the Board President's determination that an in-person meeting is not practical or prudent, for the purposes set forth in the following agenda:

## **Members of the public may monitor the meeting by joining the conference call as follows:**

1. Download Zoom application to your wireless device or PC
2. Select "Join a Meeting"
3. Enter the meeting ID: 822 8324 6710
4. Enter the Password: 725117

## AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
  - a. January 7, 2021 Regular Meeting
5. Accountant's Report – Sikich, LLP
  - a. Monthly Financial Report
  - b. Presentation and Approval of Bills
  - c. Additional Bills, if any
    - i. Illinois Department of Insurance Compliance Fee
  - d. Preparation for DOI Annual Statement Submission, Annual Audit & Actuarial Processes
6. Investment Report – Sawyer Falduto Asset Management, LLC
  - a. Quarterly Investment Performance Review
  - b. Review/Update Investment Policy and/or Asset Allocation
7. Communications and Reports
  - a. Statements of Economic Interest
  - b. Affidavits of Continued Eligibility
  - c. IFPIF – Updates
    - i. Board Meeting Dates for 2021
    - ii. Process for Consideration of Rules
    - iii. Rule 01: Appointment of Authorized Agent
    - iv. Rule 02: Transfer of Assets
    - v. Cash Management Policy
    - vi. Status of Litigation – *Arlington Heights v. Pritzker*
8. Applications for Membership/Withdrawals from Fund
9. Applications for Retirement/Disability Benefits
10. Old Business
  - a. Status Update – Pieri Matter
11. New Business
  - a. Discussion/Possible Action – Lauterbach & Amen, LLP Engagement Letter for Records Inventory and Disposal Service
  - b. Certify Board Election Results – Retired Member Position
  - c. Appointed Member Term Expiration – Dennis Baker
  - d. Discussion – Board Member Vacancy
  - e. Discussion/Possible Action – Sikich, LLP Engagement Letter
12. Attorney's Report – Ottosen DiNolfo
  - a. Timeline of Requirements 2021
  - b. Quarterly Insights
  - c. IAFFD Fire Call (Winter 2021) – "Solving the Funding Conundrum"
  - d. FPIF Asset Transition Presentation (NIAFFD Conference 2021)
13. Trustee Training Updates
  - a. Approval of Trustee Training Registration Fees and Reimbursable Expenses
14. Closed Session, if needed
15. Adjournment