

**NOTICE OF A REGULAR MEETING OF THE  
HIGHWOOD POLICE PENSION FUND  
BOARD OF TRUSTEES**

The Highwood Police Pension Fund Board of Trustees will conduct a regular meeting via teleconference in accordance with Section 5 of Governor Pritzker's Executive Order 2020-18 (COVID-19 Executive Order No. 16) on **Thursday, April 9, 2020 at 9:30 a.m.** for the purposes set forth in the following agenda:

**Members of the public may monitor the meeting by joining the conference call as follows:**

Dial the conference call number followed by "#": 630-614-7648

Enter the conference number followed by "#": 7619#

Enter the participant code followed by "#": 9406#

**AGENDA**

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
  - a. January 9, 2020 Regular Meeting
5. Accountant's Report – Sikich, LLP
  - a. Monthly Financial Report
  - b. Presentation and Approval of Bills
  - c. Additional Bills, if any
    - i. Illinois Department of Insurance Compliance Fee
6. Investment Report – Sawyer Falduto Asset Management, LLC
  - a. Quarterly Investment Performance Report
  - b. Review/Update Investment Policy and/or Asset Allocation
7. Communications and Reports
  - a. Statements of Economic Interest
  - b. Affidavits of Continued Eligibility
8. Applications for Membership/Withdrawals from Fund
  - a. Contribution Refund Status – Roger Valdez
  - b. Contribution Refund – Jason Highland
9. Applications for Retirement/Disability Benefits
10. Old Business
  - a. Review/Possible Approval – Draft Board Rules Updates
  - b. Status of Transfer of Creditable Service – Sean Mangas
11. New Business
  - a. Certify Board Election Results – Active Member Position
  - b. Appointed Member Term Expiration – Susan Sandahl
  - c. Discussion/Possible Action – Records Inventory and Disposal Service – Lauterbach & Amen, LLP
  - d. Review/Approve – Sikich, LLP Engagement Letter
12. Attorney's Report – Ottosen DiNolfo
13. Trustee Training Updates
  - a. Approval of Trustee Training Registration Fees and Reimbursable Expenses
14. Closed Session, if needed
15. Adjournment