

**NOTICE OF A REGULAR MEETING OF THE
HIGHWOOD POLICE PENSION FUND
BOARD OF TRUSTEES**

The Board of Trustees of the Highwood Police Pension Fund will conduct a regular meeting at 17 Highwood Avenue, Highwood, Illinois 60040, and via video and teleconference on **Thursday, July 8, 2021 at 8:00 a.m.** in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)), amended by Public Act 101-0640 (Government Emergency Administration Act) as the result of the State's disaster declaration regarding the COVID-19 pandemic and the Board President's determination that an in-person meeting is not practical or prudent. The regular meeting is set for the purposes set forth in the following agenda.

Members of the public may monitor the meeting by joining the call as follows:

Call the conference number: 1-312-626-6799

Enter the meeting ID, followed by "#": 867 1264 8750

When asked for personal ID, press "#" again and meeting access will be granted

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
 - a. April 8, 2021 Regular Meeting
 - b. Semi-Annual Review of Closed Session Meeting Minutes
5. Accountant's Report – Sikich, LLP
 - a. Monthly Financial Report
 - b. Presentation and Approval of Bills
 - c. Additional Bills, if any
 - d. Preparation for DOI Annual Statement Submission, Annual Audit & Actuarial Processes
6. Investment Report – Sawyer Falduto Asset Management, LLC
 - a. Quarterly Investment Performance Review
 - b. Review/Update Investment Policy and/or Asset Allocation
7. Communications and Reports
 - a. Affidavits of Continued Eligibility
 - b. Active Member File Maintenance
 - c. IPOPIF – Updates on Consolidation
8. Applications for Membership/Withdrawals from Fund
9. Applications for Retirement/Disability Benefits
10. Old Business
 - a. Appointed Member Trustee Position – Dennis Baker
 - b. Review/Approve – Records Disposal Certificate
11. New Business
 - a. Resolution Appointing Authorized Representatives for IPOPIF
 - b. Review Preliminary Actuarial Valuation
 - c. Discussion/Possible Action – Lauterbach & Amen, LLP Engagement Letter for Actuarial Services
 - d. Board Officer Elections – President, Vice President, Secretary & Assistant Secretary
 - e. FOIA Officer & OMA Designee
12. Attorney's Report – Ottosen DiNolfo
 - a. Quarterly Insights, Case Law Updates and NAPPA Presentation on COVID Long Haulers
13. Trustee Training Updates
 - a. Approval of Trustee Training Registration Fees and Reimbursable Expenses
14. Closed Session, if needed
15. Adjournment