

**NOTICE OF A REGULAR MEETING OF THE
HIGHWOOD POLICE PENSION FUND
BOARD OF TRUSTEES**

The Board of Trustees of the Highwood Police Pension Fund will conduct a regular meeting via video and teleconference on **Thursday, July 9, 2020 at 9:30 a.m.** in accordance with Section 7(e) of the Open Meetings Act (5 ILCS 120/7(e)), amended by Public Act 101-0640 (Government Emergency Administration Act) as the result of the State's disaster declaration regarding the COVID-19 pandemic and the Board President's determination that an in-person meeting is not practical or prudent. The regular meeting is set for the purposes set forth in the following agenda.

Members of the public may monitor the meeting by joining the conference call as follows:

1. Download Zoom application to your wireless device or PC
 2. Select "Join a Meeting"
 3. Enter the meeting ID: 883 1697 9104
 4. Enter the Password: 728242

AGENDA

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
 - a. April 9, 2020 Regular Meeting
 - b. Semi-Annual Review of Closed Session Meeting Minutes
5. Accountant's Report – Sikich, LLP
 - a. Monthly Financial Report
 - b. Presentation and Approval of Bills
 - c. Additional Bills, if any
6. Investment Report – Sawyer Falduto Asset Management, LLC
 - a. Quarterly Investment Performance Report
 - b. Review/Update Investment Policy and/or Asset Allocation
7. Communications and Reports
 - a. Affidavits of Continued Eligibility
 - b. Active Member File Maintenance
8. Applications for Membership/Withdrawals from Fund
9. Applications for Retirement/Disability Benefits
10. Old Business
 - a. Review/Possible Approval – Draft Board Rules Updates
 - b. Status of Transfer of Creditable Service – Sean Mangas
11. New Business
 - a. Review Preliminary Actuarial Valuation
 - b. Board Officer Elections – President, Vice President, Secretary & Assistant Secretary
 - c. FOIA Officer & OMA Designee
 - d. IDOI Annual Statement
 - e. Discussion/Possible Action – Lauterbach & Amen, LLP Engagement Letter for Records Inventory & Disposal Service

- f. Discussion/Possible Action – Lauterbach & Amen, LLP Engagement Letter for Accounting & Actuarial Services
- 12. Attorney’s Report – Ottosen DiNolfo
- 13. Trustee Training Updates
 - a. Upcoming Training Opportunities – IPPFA 2020 MidAmerican Fall Pension Conference (September 30 to October 2, 2020 – Naperville)
 - b. Approval of Trustee Training Registration Fees and Reimbursable Expenses
- 14. Closed Session, if needed
- 15. Adjournment