

# **NOTICE OF A REGULAR MEETING OF THE HIGHWOOD FIREFIGHTERS' PENSION FUND BOARD OF TRUSTEES**

The Highwood Firefighters' Pension Fund Board of Trustees will conduct a regular meeting on **Thursday, October 10, 2019 at 8:00 a.m.** at 17 Highwood Avenue, Highwood, Illinois 60040, for the purposes set forth in the following agenda:

## **AGENDA**

1. Call to Order
2. Roll Call
3. Public Comment
4. Approval of Meeting Minutes
  - a. July 11, 2019 Regular Meeting
  - b. Semi-Annual Review of Closed Session Meeting Minutes
5. Accountant's Report – Sikich, LLP
  - a. Monthly Financial Report
  - b. Presentation and Approval of Bills
  - c. Preparation for Fiscal Year End – IDOI Annual Statement
  - d. Additional Bills, if any
6. Investment Report – Sawyer Falduto Asset Management, LLC
  - a. Quarterly Investment Performance Review
  - b. Review/Update Investment Policy and/or Asset Allocation
7. Communications and Reports
  - a. Affidavits of Continued Eligibility
8. Applications for Membership/Withdrawals from Fund
  - a. Combined Creditable Service – Bryan Meisinger
  - b. Combined Creditable Service – Andrew Wienckowski
  - c. Combined Creditable Service – Robert Gangloff
9. Applications for Retirement/Disability Benefits
10. Old Business
  - a. Status of Pieri Matter
  - b. Contribution Refund – Estate of Paul Miller
  - c. Review Draft Board Rules Updates
11. New Business
  - a. Status of City's Audit
  - b. Review/Adopt – Resolution Regarding Consolidation of Pension Funds
  - c. Review/Approve – Actuarial Valuation and Tax Levy Request
  - d. Review/Adopt – Municipal Compliance Report
  - e. Approve Annual Cost of Living Adjustments for Pensioners
  - f. Establish 2020 Board Meeting Dates
12. Attorney's Report – Ottosen Britz
13. Trustee Training Updates
  - a. Status of Trustee Training
  - b. Approval of Trustee Training Registration Fees and Reimbursable Expenses
14. Closed Session, if needed
15. Adjournment