



Landscape Contractor Registration Application

1. Fully complete application making sure to date it and sign it.
2. Included **proof of insurance** with coverage types and amounts - please included the City of Highwood as an additional insured.
3. Delivery of a **surety bond** or other security in the amount of \$5,000.
4. **List of all vehicle**, please include a photograph of a vehicle operated by landscaper depicting company name, insignia, color scheme, and telephone number.
5. Include **\$100 application fee**. Make check payable to City of Highwood.
6. **PLEASE INCLUDE AN EMAIL ADDRESS. RENEWAL NOTICES WILL NO LONGER BE SENT BY MAIL.**

Business Legal Name:	
Doing Business as (DBA) Name <i>(if applicable):</i>	
Business Address:	<i>Street:</i>
	<i>City:</i>
	<i>State:</i>
	<i>Zip:</i>
Owner Name:	
Owner Address:	<i>Street:</i>
	<i>City:</i>
	<i>State:</i>
	<i>Zip:</i>
Telephone Number:	
Email Address:	
Have you ever been convicted of any felony under the laws of any state or laws of the United States?	<input type="checkbox"/> Yes <input type="checkbox"/> No

I/ We swear and affirm that all work performed pursuant to t is Contractor Registration Application shall be in strict compliance with all provisions of the City of Highwood Municipal Code, Title 4, Chapter 16, and all other applicable statutes, laws, rules, regulations, and ordinances. I/We understand that in the event: (i) noted code violations are not corrected during the construction of a permitted improvement, (ii) there is a failure to obtain final inspections, (iii) permits are not obtained for work being done, or (iv) there are other violations of applicable regulations the City of Highwood reserves the right to revoke this registration.

Owner Signature: _____ **Date:** _____

OFFICIAL USE ONLY

Payment Received
 Bond Received
 Proof of Insurance Received

Date Processed:	
Date Mailed:	
Sent by:	