



## Garage Sale Application and Permit

\$25 Permit Fee

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The undersigned hereby makes application for a permit to hold a garage sale in the City Of Highwood. It is understood that the applicant will adhere to all City Ordinances, codes and statutes and that any violation of a City Ordinance, code or statute shall mean automatic revocation of this permit. It is further understood that this permit shall be void if the applicant does not comply with all requirements specified by the Office of the City Clerk as part of the approval process, and that ***the applicant will prominently display this permit during the sale.***

### **IMPORTANT-PLEASE NOTE:**

- ✓ No more than one (1) sale shall be conducted at or from any residence within the city within any single calendar year.
- ✓ Items purchased for the purpose of resale are prohibited.
- ✓ The sale of large quantities of a particular item is not allowed in residential districts
- ✓ Items shall be placed on paved surfaces or inside a structure
- ✓ Signs cannot exceed 4 square feet and must be freestanding.
- ✓ Signs cannot be placed on or in the public right of way or any other public property (the grassy area between sidewalk and curb)
- ✓ Signs cannot be posted on or connected in any way, to any tree, live plant, utility pole, traffic control device, traffic sign, fire hydrant or similar item.
- ✓ Signs must be removed at the end of the last day of the sale.

<b>Property Owner Name:</b>		
<b>Address of Garage Sale:</b>		
<b>Contact Person:</b>		
<b>Cell/Phone Number:</b>		
<b>Date of Garage Sale:</b>	From:	To:
<b>Hours of Garage Sale:</b>	From:	To:
<b>Other Information:</b>		
<b>Signature:</b>		
<b>Date:</b>		