



City of Highwood

Planning Department
PETITION FOR PLANNED UNIT DEVELOPMENT
17 Highwood Avenue, Highwood, IL 60040
(Phone) 847.432.1924 (Fax) 847.432.0735

SECTION I: DEVELOPMENT INFORMATION

1. INDEX INFORMATION: *(To be completed by City Staff)*

Application Number:
Project Title:
Date of Submission:

2. BACKGROUND INFORMATION: *(All correspondence will be sent to the petitioner)*

PETITIONER:					
Relationship of Petitioner to Property:					
Address:					
City:		State:		Zip:	
Telephone:					
Fax Number:					
Email Address:					

OWNER of Property (current):					
Address:					
City:		State:		Zip:	
Telephone:					
Fax Number:					
Email Address:					

3. APPROVALS REQUESTED

CHECK	
	Site Plan Approval
	Rezoning
	(1) Parcel A: _____ acres from _____ zoning to _____ zoning
	(2) Parcel B: _____ acres from _____ zoning to _____ zoning
	Special Use
	Variation(s)
	Other:

4. SUMMARY OF REQUESTED ACTIONS:

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5. PROJECT STAFF:

	Name	Phone	Email
Developer:			
Engineer:			
Architect:			
Landscape Architect:			
Attorney:			
Other:			

6. DESCRIPTION OF SITE:

a.	Location (address):	
b.	Comprehensive Plan Designation:	
c.	Existing Zoning:	
d.	Existing Land Use:	
e.	Existing Structures:	
f.	Significant natural amenities (slope, vegetation, water, rock, etc.)	
g.	Flood plains and other development restrictions:	

7. CHARACTER OF SURROUNDING AREA:

	Zoning/Jurisdiction	Land Use
North		
South		
East		
West		

8. PUD INFORMATION:

Land Use breakdown:

	Residential	Commercial	Industrial	Parking/Landscaped Area	Institutional	Other	Total
No. of acres							
Percentage of total							

Residential Density:

Type of Unit	Number of Units	Net Acres	Net Density	Gross Acres	Gross Density
Single-family					
Townhome					
Condominium					
Apartments					
Total					

Net acres = land development for that land use type not including right-of-way

Net density = number of units/net acres

Gross acres = land designated for that land use type including right-of-way

Gross density = number of units/gross acres

9. VARIATIONS:

List and justify any requested variation(s) from the (a) Zoning Ordinance and (b) Subdivision Control Ordinance (attach additional pages if necessary):

10. LIST OF REQUIRED EXHIBITS FOR CITY DEPARTMENTAL REVIEW

- A. Plat of Survey _____
- B. Location Map _____
- C. Existing Conditions Exhibit _____
 - Existing topography
 - Significant environmental features (wetlands, floodplain, streams/creeks, lakes/ponds, drainage ways, trees and vegetation)
 - Existing structures
 - Location of existing public and private utilities (overhead or underground)
- D. Site Plan, including data table listing the following: _____
 - Site Area
 - Building Area
 - Open Space
 - Parking (# of spaces, including accessible spaces)
 - Units of Proposed Uses (e.g., # of residential units; # of sq ft of retail or office)
- E. Engineering Plans _____
 - Grading Plan
 - Erosion and Sediment Control Plan (can be combined with Grading Plan)
 - Stormwater Drainage and Detention Plan
 - Utilities Plan
 - Wetland Protection Plan, if applicable
 - Floodplain Development and Protection Plan, if applicable
- F. Architectural Plans _____
 - Building Elevations
 - Floor Plans
 - Color 3D Architectural Renderings (street level views)
 - Materials list and samples
- G. Landscape Plan _____
- H. Lighting Plan _____
- I. Traffic Impact Study _____
- J. Market Study _____
- K. Fiscal Impact Analysis (impacts on City, schools, taxes, and other taxing districts) _____
- L. Schedule (Phasing Plan) _____
- M. Covenants, if applicable _____
- N. Findings of Fact for PUD and Zoning Variations _____
- O. All of the above files shall be provided in 2 full-sized hard copy sets and in PDF format on a CD or flash drive _____

In consideration of the information contained in this petition as well as all supporting documentation, it is requested that approval be given to this site plan

PETITIONER:

(Print or type name):
(Petitioner's Signature):
Date:

CURRENT OWNER OF PROPERTY:

(Print or type name):
(Property Owner's Signature):
Date: